

EXECUTIVE SESSION 4:00 p.m.			
I.	1.1:	Legal Update – Mr. John Emerson <i>General Counsel will brief the Board on legal matters.</i>	Information
	1.2:	Consider Action on Charter Schools- Mr. John Emerson <i>The board will consider recommendations regarding charter schools.</i>	Action
	1.3:	Personnel Contractual Matters <i>The board will consider personnel contractual matters.</i>	Action
OPEN SESSION 5:15 p.m.			
II.	Call to Order, INVOCATION/MOMENT OF SILENCE, & PLEDGE OF ALLEGIANCE		Action
III.	Adoption of Agenda		Action
IV.	Approval of Minutes		Action
	4.1:	A. Open Session Minutes of March 21, 2016 <i>The board will consider a recommendation to approve the March 21, 2016 minutes.</i>	Action
		B. Open Session Minutes of March 24, 2016 <i>The board will consider a recommendation to approve the March 24, 2016 minutes.</i>	Action
		C. Special-called Meeting, April 11, 2016 <i>The board will consider a recommendation to approve the April 11, 2016 minutes.</i>	Action
		D. AIM Charter Public Hearing Minutes, April 11, 2016 <i>The board will consider a recommendation to approve the AIM Charter Public Hearing - April 11, 2016 minutes.</i>	Action
	4.2	Approval of Executive Session Items	Action
V.	SPECIAL RECOGNITIONS		
	5.1:	A. Spellbound Spelling Bee State Winner	Recognition
		B. Computer Science Award	Recognition
		C. Charleston Air Force Association Chapter and State Teacher of the Year	Recognition
		D. Behind the Scenes Hero	Recognition
		E. We the People Award	Recognition
		F. Excellence in Economics Award	Recognition
		G. PTA Lifetime Membership Award	Recognition
		H. Apple Distinguished Schools	Recognition
VI.	VISITORS/PUBLIC COMMENTS		Information

VII.	SUPERINTENDENT’S REPORT – Dr. Gerrita Postlewait – Superintendent of Schools		
	7.1:	Financial Report – Mr. Glenn Stiegman <i>The board will receive the Financial Report as information.</i>	Information
	7.2:	End-of-Year School Performance Report – Dr. Gerrita Postlewait	Information
	7.3:	North Charleston High School Progress Report – Mr. Robert Grimm	Information
VIII.	COMMITTEE REPORT(S)		
Operations Committee			
	8.1:	A. Bus Lot Construction Hold – Mr. Jeff Borowy <i>The Board will consider a recommendation coming from the Operations Committee to place a hold on the construction of the District 4 bus lots, thereby freezing up \$7 million of Phase III (2011-2016) Capital Program.</i>	Action
		B. Transportation Master Staffing Plan – Mr. William “Jeff” Scott <i>The Board will consider a recommendation coming from the Operations Committee to approve implementation of the Master Staffing Plan as submitted. The committee requested specific job descriptions, which are provided in the board packet.</i>	Action
Strategic Education Committee			
	8.2:	A. Meeting Street Schools at Burns Elementary- Mr. John Emerson, Mr. Bob Olson <i>The board will consider a recommendation coming from the Strategic Education Committee requesting the State Board of Education approval for statutory provisions under Schools of Choice law, Section 59-19-350 necessary for the phase-in of Burns students into the Meeting Street partnership.</i>	Action
		B. Department of Alternative Programs Updates – Mrs. Jennifer Coker <i>The board will consider recommendations coming from the Strategic Education Committee for the Alternative Program design and reorganization, the use of Multi-tiered Systems of Support (MTSS) and Positive Behavior Interventions and Supports (PBIS) as district-wide models, and the purchase and use of Review 360 software.</i>	Action
		C. Hursey Elementary Attendance Zone Clarification – Rev. Chris Collins <i>The board will consider a recommendation coming from the Strategic Education Committee to consider that children who are zoned to attend Hursey Elementary, but opt out of the Montessori program in the next two years, may be permitted to choose to attend of the following North Charleston Schools on the list (Pepperhill, AC Corcoran, Goodwin, North Charleston or Chicora Elementary Schools). Children may also attend North Charleston Creative Arts Elementary by applying through the partial magnet application process for the 2016-2017 and 2017-2018 school years. A copy of the letter is included in the board packet.</i>	Action
Policy & Personnel Committee			
	8.3:	N/A	
Audit & Finance Committee			
	8.4:	N/A	

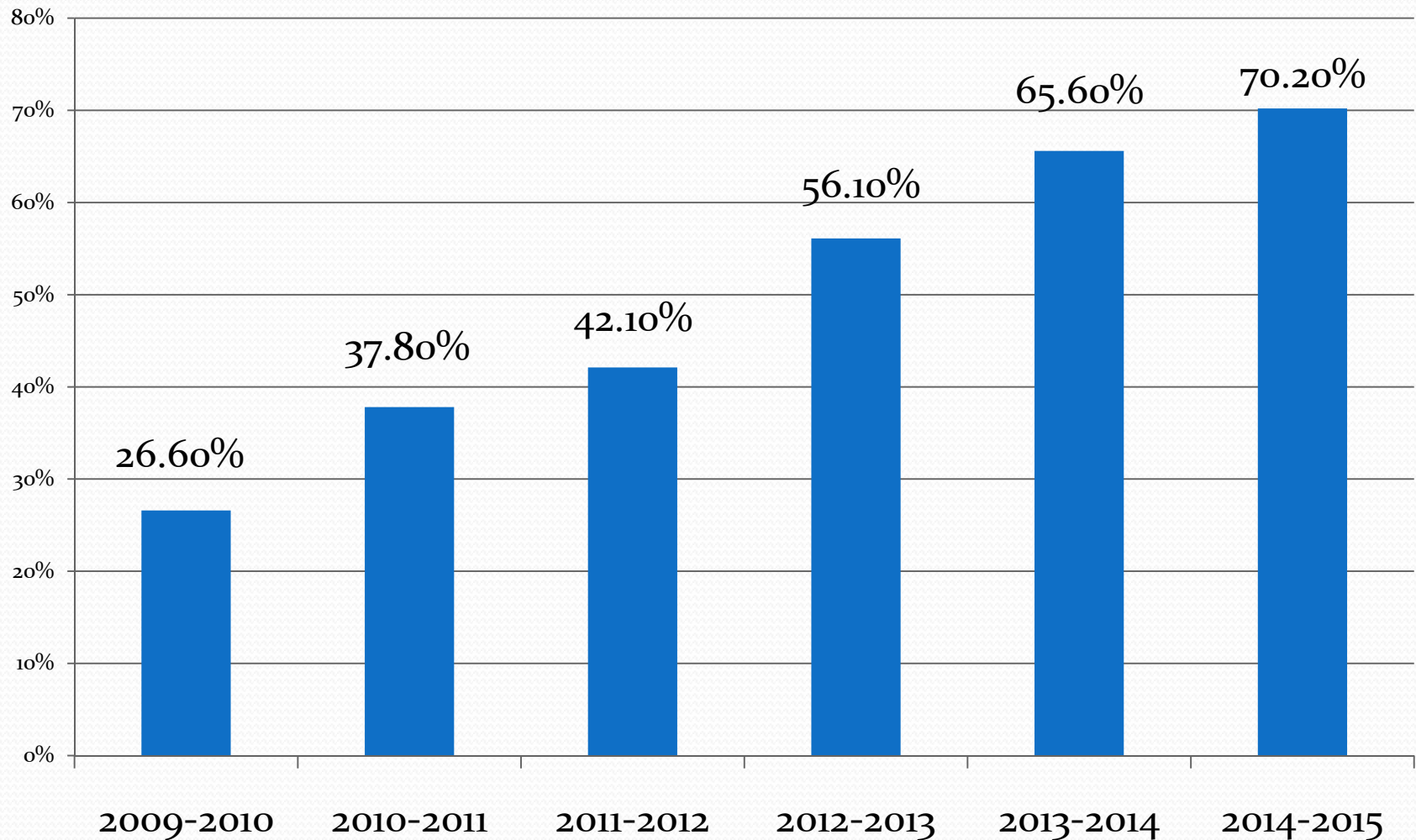
New Business			
	8.5:	A. Nomination and Selection - South Carolina School Boards Association Board of Directors – Mr. Garrett, Mr. Staubes, Mr. Wiles, and Mrs. Coats <i>The board will consider a recommendation coming from four board members to select a member to serve on the SCSBA Board of Directors for the remainder of Mr. Garrett's term, through the December 2016 Delegate Assembly.</i>	Action
		B. Delay of District Wide Athletic Improvements (Athletic Fields)- Mr. Miller, Rev. Collins, Mr. Ducker, and Rev. Mack <i>The Board will consider a recommendation coming from the four board members listed above to place on hold the District Wide Athletic Improvements that is listed in Wave 7 of the Capital Program Phase III (2011-2016).</i>	Action
POTENTIAL CONSENT AGENDA ITEMS			
IX.	9.1:	A. Financial Minutes – March 21, 2016 – Mr. Glenn Stiegman <i>The board will consider a recommendation to approve the March 21, 2016 Financial Minutes.</i>	Action
		B. Financial Minutes – March 24, 2016 – Mr. Glenn Stiegman <i>The board will consider a recommendation to approve the March 24, 2016 Financial Minutes.</i>	Action
		C. Financial Minutes – April 11, 2016 Special Called Meeting – Mr. Glenn Stiegman <i>The board will consider a recommendation to approve the April 11, 2016 Special Called Meeting Financial Minutes.</i>	Action
		D. Financial Minutes – April 11, 2016 AIM Charter Public Hearing <i>The board will consider a recommendation to approve the April 11, 2016 AIM Charter Public Hearing minutes.</i>	Action
Operations Committee	9.2	A. FY17 Facility Use Rates - Mr. Sean Hughes <i>The board will consider a recommendation coming from the Operations Committee to approve the revised rate schedule for facility use for FY2017 as submitted. Committee vote: 8-0-1 (Mr. Garrett abstained.)</i>	Action
Operations Committee		B. Purchase of Property in Constituent District 1 - Mr. Sean Hughes <i>The board will consider a recommendation coming from the Operations Committee to direct staff to enter into negotiations and approve the recommendation to purchase property identified as TMS# 681-00-00-028, providing the cost falls within a reasonable range. Committee vote: 8-0 (Mr. Wiles was absent during the vote.)</i>	Action
Operations Committee		C. Memorandum of Understanding @ North Charleston Creative Arts - Mr. Sean Hughes <i>The board will consider a recommendation coming from the Operations Committee to approve the revised Memorandum of Understanding with the City of North Charleston for North Charleston Creative Arts campus as submitted. Committee vote: 9-0</i>	Action
Operations Committee		D. Baxter Patrick Property Library Agreement – Mr. Sean Hughes <i>The board will consider a recommendation coming from the Operations Committee to approve the agreement with the Charleston County Library for the Baxter Patrick property. Committee vote: 8-1 (Mr. Miller opposed.)</i>	Action
Operations Committee		E. Adult Education Relocation – Mr. Sean Hughes <i>The board will consider a recommendation coming from the Operations Committee to approve staff leasing temporary space for one (1) year for Adult Education not to exceed</i>	Action

		<i>\$140,000, if necessary. Committee vote: 8-1 (Miller opposed)</i>	
Strategic Education Committee	9.3:	Election of Committee of the Whole Chair <i>The board will consider a recommendation coming from the Policy & Personnel Committee to approve the nomination of Mrs. Kate Darby as the Committee of the Whole chair.</i>	Action
Policy & Personnel Committee	9.4:	A. Policy JICI: Weapons in Schools <i>The board will consider a recommendation coming from the Policy & Personnel Committee to approve the first reading of the proposed revisions of Policy JICI. Committee vote: 9-0</i>	Action
Policy & Personnel Committee		B. Policy JICH: Drugs and Alcohol Use by Students <i>The board will consider a recommendation coming from the Policy & Personnel Committee to approve the first reading of the proposed revisions of Policy JICH. Committee vote: 9-0</i>	Action
Policy & Personnel Committee		C. Policy JICG: Tobacco Free Schools – Students <i>The board will consider a recommendation coming from the Policy & Personnel Committee to approve the first reading of the proposed revisions of Policy JICG. Committee vote: 9-0</i>	Action
Audit & Finance Committee	9.5:	A. Workers' Compensation Settlement <i>The board will consider a recommendation coming from the Audit & Finance Committee to approve a workers' compensation settlement claim. Committee vote: 9-0</i>	Action
Audit & Finance Committee		B. 2010-2016 Capital Building Program (Phase III) Sales Tax Budget Reallocation <i>The board will consider a recommendation coming from the Audit & Finance Committee to approve the 2010-2016 Capital Building Program (Phase III) Sales Tax Reallocation. Committee vote: 9-0</i>	Action
X.	Upcoming Meetings <ul style="list-style-type: none"> Monday, May 2, 2016 - 4:30 p.m.: Special-called Board Meeting (Primarily for Budget issues) Monday, May 9, 2016 - 9:30 a.m.: Optional work session requested by board members – Dr. Sheila Quinn, Deputy Superintendent, Division of Innovation & Effectiveness South Carolina Department of Education Teacher Evaluation requirements in South Carolina and EVAAS value-add system Monday, May 9, 2016 – Committee of the Whole Meeting Monday, May 18, 2016 – 4:30 p.m.: Budget Meeting, if necessary Monday, May 23, 2016 – May Board Meeting 		
XI.	Adjournment		

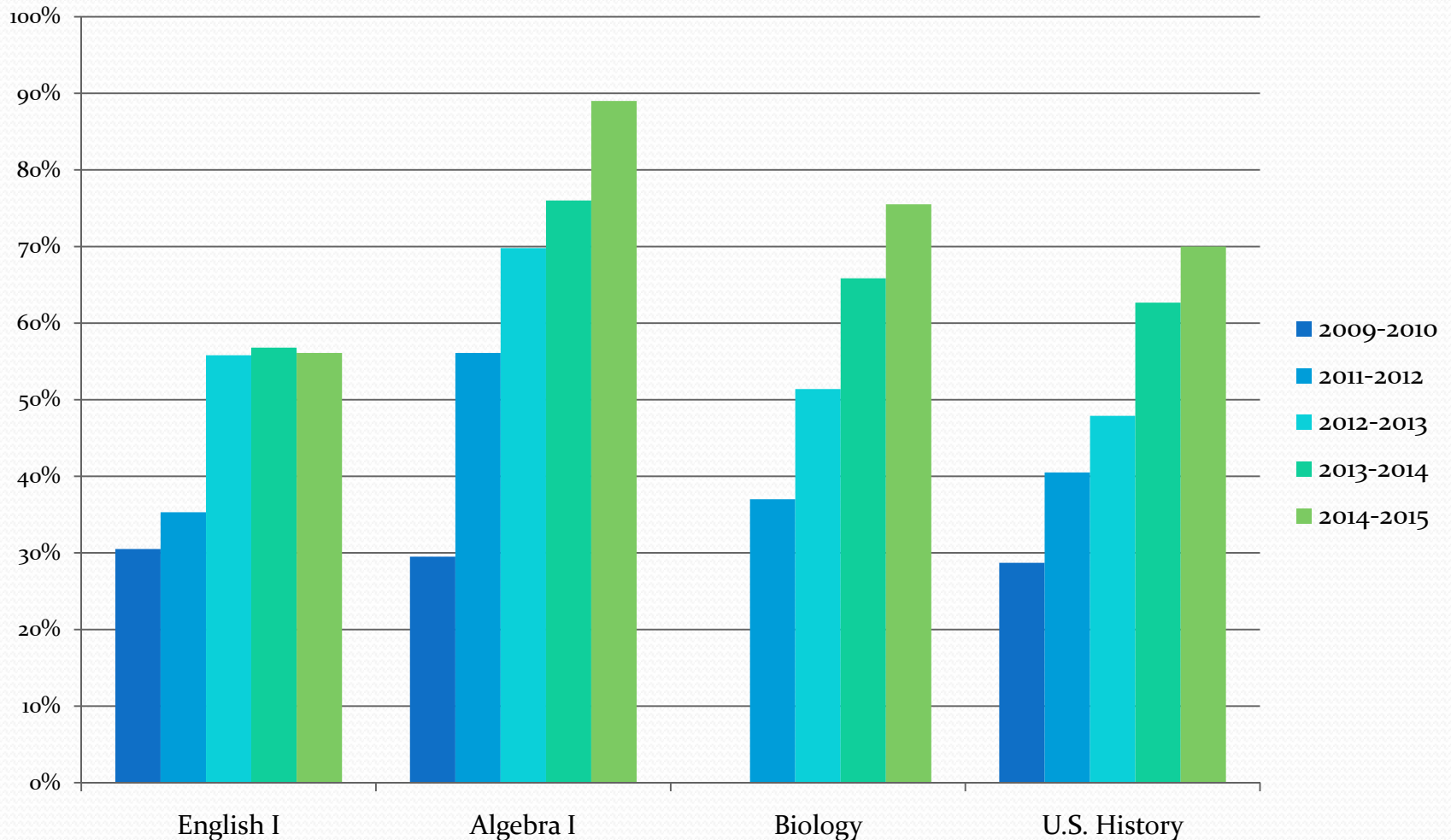
North Charleston High School: Now & Then

Sunday March 20, 2016

EOC Passage Rate



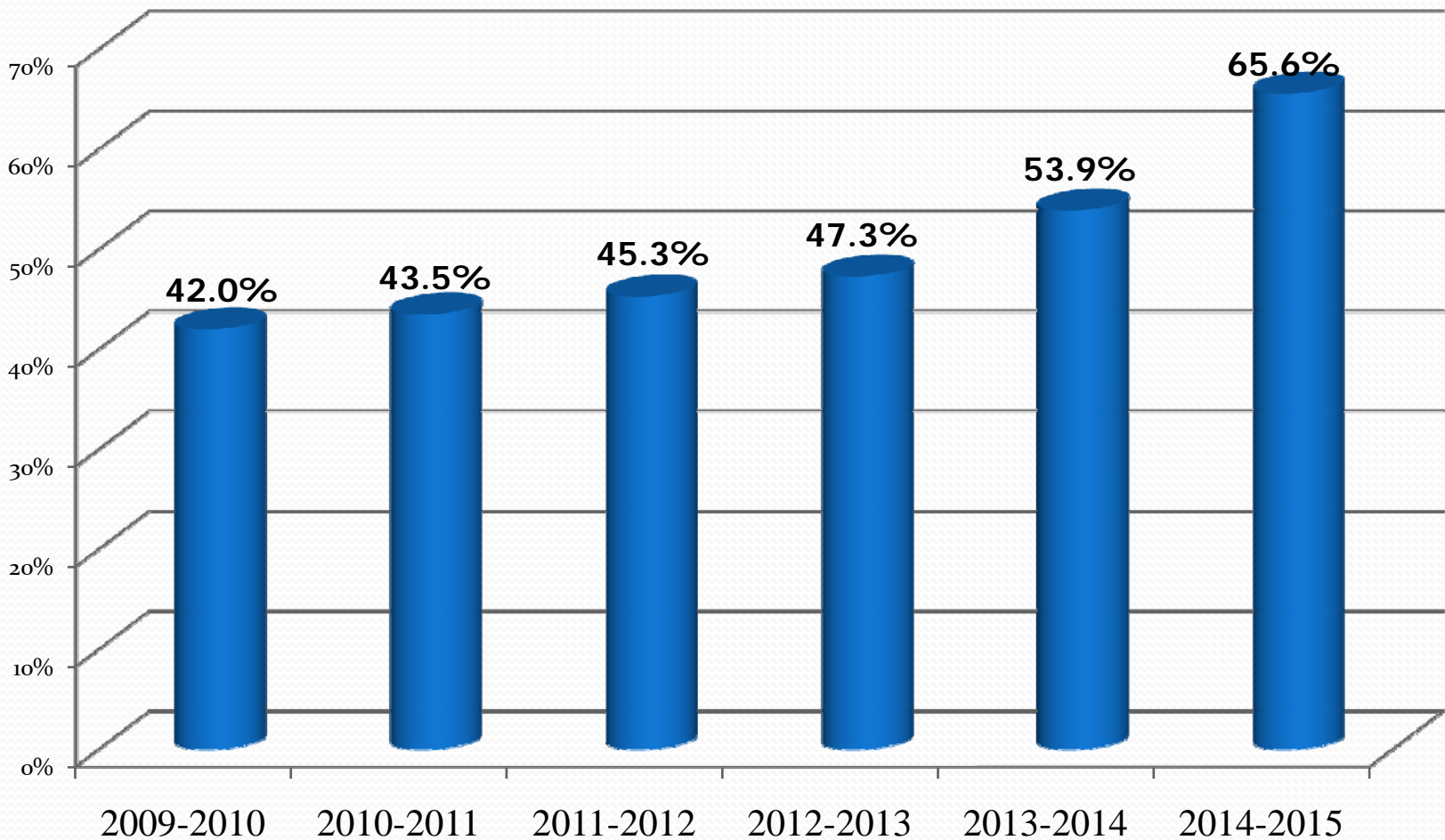
EOC Rate by Subject



Achievement of CCSD High Schools on End-of-Course Assessment Compared to Like Schools Statewide 2015

2015 End-of-Course	Algebra	English	Biology	U.S. History	All EOCEP	Poverty Index
Academic Magnet HS	0	0	0	0	0	9.6
Baptist Hill HS	+14.8	+2.7	+23.5	+12.7	+13.3	93.3
Burke HS	+27.2	+28.4	+21.8	+27.7	+26.3	+94.7
Math and Science Charter	+8.0	+15.0	+9.5	+4.3	+10.3	56.0
School of the Arts HS	+1.0	+4.9	+3.6	+7.1	+4.4	20.9
Garrett Academy of Technology	+11.2	-8.9	+7.2	+3.2	+3.2	91.9
Greg Mathis Charter HS	-28.5	.19.8	-41.4	-8.7	-25.9	98.7
James Island Charter HS	+6.5	+12.2	+18.6	+3.2	+8.0	47.6
Lincoln HS		+35.2	+12.5	-19.1	+10.2	94.7
Military Magnet Academy HS	+20.6	+12.4	+21.1	+3.9	+14.7	85.3
North Charleston HS	+25.4	+3.9	+11.0	+25.7	+15.3	93.9
R.B. Stall HS	+6.4	-0.4	-4.8	+5.8	+0.6	80.5
St. John's HS	+18.6	+5.2	+2.1	+10.0	+7.8	84.7
Wando HS	-0.7	+1.2	+1.0	-1.9	-0.3	24.1

Graduation Rate



NORTH CHARLESTON HIGH SCHOOL

School Year	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Report Card year references	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Absolute	At-risk	At-risk	At-risk	At-risk	At-risk	At-risk	At-risk	At-risk	At-Risk	At-Risk	At-Risk	No report card
Improvement	Excellent	At-risk	At-risk	Average	At-risk	At-risk	Average	Average	Excellent	Excellent	Good	No report card
AYP/EVAS	17 of 21 (no)	11 of 15 (no)	8 of 15 (no)	9 of 17 (no)	7 of 13 (no)	8 of 14 (no)	7 of 13 (no)	6 of 13 (no)	54.7	46.2	64.5	Out in November
Absolute Index			1.4	1.6	1.6	1.4	1.0	1.2	1.7	1.9	2.2	
Principal	J Peake	R Hollaway	D Colwell	D Colwell	E Vernold	F Moore	J Middleton	J Middleton	R Grimm	R Grimm	R Grimm	R. Grimm
Long. HSAP	88.9	89.7	76.6	71.6	84.7	77.1	73.4	73.1	N/A	81.5	75.0	N/A
Assessed 2 – First time	48.8	38.8	38.8	49.1	51.9	40.5	45.7	48.2	57.6%*	58.2	61.2	N/A
Assessed 1 – First time	23.1	33.7	25.6	25.7	21.0	22.2	26.8	21.8	16.0%*	22.4	31.1	N/A
Assessed none – First time	28.1	27.6	35.6	25.2	27.1	37.3	27.5	30.0	26.4%*	19.4	6.1	N/A
Assessed ELA – First time	68.3	73.2	62.3	75.5	75.6	58.9	60.2	64.9	68.8%*	73.5	84.4	N/A
Assessed Math – First time	53.2	42.2	44.8	59.0	63.3	48.4	57.5	51.6	62.4%*	66.0	77.3	N/A
EOC (overall)	No EOC	No EOC	36.2	41.7	34.7	24.7	26.6	37.8	42.1%*	56.1	65.6	70.9
C – Alg I P.rate-(M)	No EOC	No EOC	58.0 (71.1)	63.1 (71.1)	39.9 (70.6)	35.3 (66.6)	29.5 (66.5)	47.4 (69.5)	56.1%*	69.8	78.2	89.4
C – Eng I P.rate-(M)	No EOC	No EOC	37.8 (66.6)	43.5 (67.3)	34.8 (65.8)	27.2 (62.9)	30.5 (62.8)	45.1 (68.5)	35.3%*	55.8	65.5	56.1
C – Bio P.rate-(M)	No EOC	No EOC	19.8 (63.0)	No EOC	No EOC	No EOC	No EOC	26.9 (65.3)	37.0%*	51.4	57.7	75.5
C – USH P.rate-(M)	No EOC	No EOC	No EOC	No EOC	No EOC	14.9 (63.8)	28.7 (65.5)	42.0 (69.4)	40.5%*	47.9	63.2	70.0
C – PhysSci P.rate-(M)	No EOC	No EOC	11.6 (57.7)	0.0 (49.2)	26.9 (62.9)	22.6 (61.5)	15.7 (59.2)	29.9 (63.2)	No EOC			
Graduation Rate (4-yr)	44.5	41.6	41.4	35.7	34.4	40.2	42.0	43.5	45.3	47.3	53.9	65.7
Graduation Rate (5-yr)								45.1	52.9	59.3	58.9	58.6
Attendance rate	91.1	89.2	90.0	87.9	89.5	88.8	91.0	92.0	94.5 *	95.7	96.2	96.8
Suspension Rate	4.2	8.7	8.6	9.2	14.3	9.7	10.2	5.3	1.2*	N/A		10.5
Special Needs	18.7	19.6	19.0	20.1	22.5	5.1	19.2	16.7	16.8	22.3	23.3 (12.5)	24.2
Older than grade	53.4	28.8	29.7	12.4	28.1	30.1	31.2	21.6	N/A	21.6	22.3	21.1
Scholarship (% Elig.)	1.4	0.7	2.3	17.1	12.5	15.6	15.5	16.4	N/A			
Enrollment (P. rate)	4.3 (OP of 15)	5.9 (5P of 22)	5.9 (OP of 36)	9.2 (OP of 60)	6.1 (OP of 16)	13.1 (8P of 59)	11.4 (OP of 71)	9.7 (OP of 27)	N/A			
TSAT Composite	15.5/824	15.5/830	15.8/826	15.1/1199	15.1/1141	15.6/1130	15.8/1195	15.2/1129	14.3/NA		13.6	15.4

Strengths and Opportunities for Growth (Self-Reported)

Strength:

Standard 4 – The school has resources and provides services that support its purpose and direction to ensure success for all students.

Opportunity for Growth:

Standard 5 – The school implements and maintains a clearly defined and comprehensive student assessment system.

Strengths and Opportunities for Growth (Staff-Reported)

Strengths:

Indicator 2.6: Leadership and staff supervision and evaluation processes result in improved professional practice.

Indicator 4.1: Qualified professional and support staff are sufficient in number to fulfill their roles and responsibilities necessary to support the school's purpose, direction and the educational program.

Opportunity for Growth:

Indicator 3.8: The school engages families in meaningful ways in their children's education and keeps them informed of their children's learning progress.

Strengths and Opportunities for Growth (Student-Reported)

Strengths:

Indicator 3.6: Teachers implement the school's instructional process in support of student learning.

Indicator 1.2: The school's leadership and staff commit to a culture that is based on shared values and beliefs about teaching and learning and supports challenging, equitable educational programs and learning experiences for all students that include achievement of learning, thinking and life skills.

Opportunity for Growth:

Indicator 3.8: The school engages families in meaningful ways in their children's education and keeps them informed of their children's learning progress.

Indicator 2.5: Leadership engages stakeholders effectively in support of the school's purpose and direction.

PD Calendar

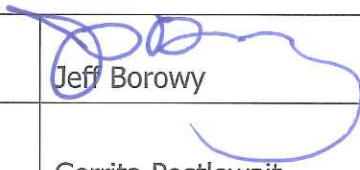

Date	PD Title	Materials
August 13, 2015	Literacy/Poverty	Cris Tovani: Do I Really Have to Teach Reading Eric Jensen: Teaching With Poverty in Mind
September 23, 2015	Smartboard I and II SafeSchools	District Training Materials
October 28, 2015	Google I, Google Classroom, Webs Depth of Knowledge	Webs DOK classroom sets, posters, Google Guides
January 14, 2016	Morning: Enrich/Replacement Behavior Afternoon: Google Q&A, Teaching with Poverty in Mind, Advanced Google Chrome	Replacement Behavior CCSD Specialist/Materials Google Eric Jensen: Teaching With Poverty in Mind
February 24, 2016	Alternative Texts in all Content Areas, Discus	Cris Tovani: Do I really have to Teach Reading, Discus, various expert staff members
March 16, 2016	Literacy Strategies for Meaningful Student Engagement	Slide packets/ activities

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Operations
Subject:	Bus Lot Construction Hold
Name/Department:	Jeff Borowy / Capital Programs
Agenda Item Number:	8.1A
Background:	<p>On November 10, 2014, the Board of Trustees approved the Capital Program Phase III (2011-2016) Waves 6 and 7 projects including the District 3 bus lot at James Island Elementary School and the District 4 Azalea lot subdivided into the Azalea lot and another North Charleston lot.</p> <p>During the Board Workshop on March 14, 2016, the Board directed a hold of the Bus Lot projects be brought for consideration as a Board Agenda Action.</p>
Discussion:	<p>CCSD is responsible for providing adequate bus parking and office space for the bus operating contractor.</p> <p>District 3 lot: The current lot at Ft Johnson MS (attachment 1) presents risks to: students, other pedestrians, drivers, the environment and the security of the buses. The overall budget for design and construction of the new lot is \$3.3 million. Design is nearly complete. The lot could remain in its current location without delaying the construction of the new Ft Johnson MS until the summer of 2017. Holding the construction of the District 3 lot project (after design completion) would freeze no less than \$2.8 million.</p> <p>District 4 lot:</p> <ol style="list-style-type: none"> 1) New North Charleston: The current lot at Northwoods MS (attachment 2) presents risks to: drivers, the environment and security of the buses. The budget for design and construction of the new lot on the current site is \$3.0 million (of the \$7.5 million budget for the project). Design is nearly complete. 2) Azalea Lot: The current lot on Azalea presents risks to drivers, the environment and security of the buses, although to a lesser extent than the District 3 lot and the other North Charleston lot. The budget for design and construction of the new lot on the current site is \$3.5 million (of the \$7.5 million budget for the project). <p>Holding the construction of District 4 lot project (after design completion) would freeze no less than \$7 million. Holding just Azalea lot portion of the project now (before design start) would freeze no less than \$3.5 million.</p>
Goals & Budget:	
This recommendation supports CCSD goal #:	

Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source The 2010-2016 Capital Building Program (Phase III) is being funded by the one (1) cent sales tax revenues.
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	None.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve a hold on the construction of the District 4 bus lot projects, thereby freezing \$7 million of the Phase III (2011-2016) Capital Program.		
Person(s) Responsible for Implementation:	 Jeff Borowy	
Superintendent's Approval:	 Gerrita Postlewait	
Board Member(s) Approval:		
Attachment(s): 1. District 3 Bus Lot – Ft Johnson MS 2. District 4 Bus Lot – Northwoods MS	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

District 3 Bus Lot – Ft Johnson MS



District 4 Bus Lot – Northwoods MS






BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Operations Committee	
Subject:	Transportation Master Plan Staffing	
Name/Department:	William "Jeff" Scott / Transportation	
Agenda Item Number:	8.1B	
Background:	The Transportation Department Strategic Plan of Action, as revised and updated, demonstrates the need to improve the internal departmental capacity. This is required to manage the enhanced requirements and demands placed on it by the performance-based transportation services contract and the expectations of the School Board and the community for professional, safe, timely, and reliable transportation service. This must be viewed as a comprehensive effort to ensure that the department has the proper mix of skills, experience, and expertise, not simply the right number of staff positions.	
Discussion:	<p>The purpose of attachment 1 is to describe the details of the department's steady-state organizational structure and responsibilities, together with the timeline and plan for the transition. The organization is identical that which was presented to the Transportation Ad Hoc Committee on September 1, 2015.</p> <p>Funding is available in the current FY16 transportation budget to fill vacant billets and the FY17 budget will likewise contain funding allocated to fully staff the department.</p>	
Goals & Budget:		
This recommendation supports CCSD goal #:	11 Transportation	
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		<p>Funding Source</p> <p>(GOF, IDEA, Title I, Capital, etc.)</p>
Resulting positive impact for students in our District will be:	Improved measurement and determination of the effectiveness of our transportation Services contract, and ultimately, improved timeliness and quality of service of student transportation.	
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the implementation of the Master Plan for Transportation Staffing as submitted.		

Person(s) Responsible for Implementation:	William "Jeff" Scott 	
Supervisor's Approval:	Jeffrey T. Borowy, P.E., Deputy for Capital Programs 	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No	
1. Staff Resourcing Plan		

Department of Transportation

Staff Resourcing Plan

FY2017

Submitted for Approval: March 23, 2016

Table of Contents

Table of Contents	2
Introduction	3
Background.....	3
Plan Summary	3
Proposed Organization Structure	4

Introduction

Background

The Transportation Department Strategic Plan of Action, as revised and updated, demonstrates the need to improve the internal departmental capacity. This is required to manage the enhanced requirements and demands placed on it by the performance-based transportation services contract and the expectations of the Charleston County School District (CCSD) Board of Trustees and the community for professional, safe, timely, and reliable transportation service. This must be viewed as a comprehensive effort to ensure that the department has the proper mix of skills, experience, and expertise, not simply the right number of staff positions. The purpose of this Staff Resource Plan is to describe the details of the department's steady-state organizational structure and responsibilities, together with the timeline and plan for the transition.

Plan Summary

Figure 1 describes the recommended timeline for the departmental staff transition. The three stages are:

1. *Planning* – This first stage will commence immediately on receiving approval to proceed. It is to be used as a temporary structure over the remainder of the current fiscal year while the remaining aspects of the transition are finalized, and the recruitment and placement of all permanent staffing is conducted. It includes the finalization of roles and responsibilities for the permanent staff, and the creation of the tools, processes, and protocols for expansion of the Transportation Performance Management Program now being implemented.
2. *Transition to permanent staffing* – It is during this second stage that the department would stand-up and train the newly placed permanent staff. This is planned on an aggressive timeline that would facilitate a smooth school startup for FY2017.
3. *Steady state operations* – Figure 1 describes a timeline whereby the permanent staff is on-board, fully trained, and ready to assume their responsibilities, completely and autonomously, approximately six months from now and in-time to properly support early planning for the 2017/18 school year.

Figure 1

Staffing Stage	April 2016	May 2016	June 2016	July 2016	August 2016	Sept. 2016	Oct. 2016 & beyond
Planning							
Transition							
Steady-State Operations							

The positions to be added are described in the sections that follow. The Steady-State Operations section at the end of this document provides a final proposed organization structure and the net incremental costs expected to be incurred by the district.

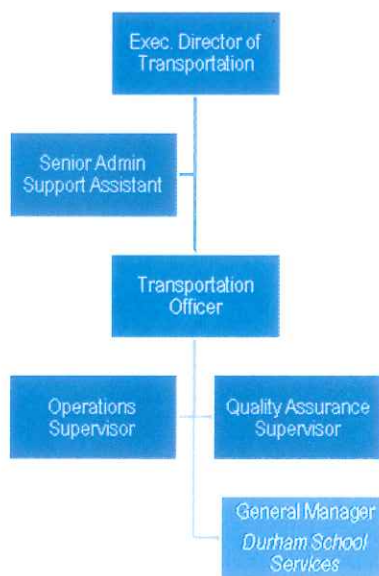
Proposed Organization Structure

Figure 2 describes the proposed organization structure for the Transportation Department. The department will require significant assistance from the district's Human Resources Department to further define, recruit and place additional permanent staff not later than June 30, 2016. The structure described in Figure 2 therefore presumes the continuation of the current structure for the balance of the current year, and that this staff would be responsible for further development and maintenance of effort on the newly revised management programs currently being utilized and envisioned by the department.

The current organization is presumed to be a temporary structure, in place only so long as it takes to recruit and train appropriate permanent staff to ensure sustainability and long-term success. The entirety of the transportation reform effort presumes that a final solution consists of an appropriately sized, organized, skilled, and experienced staff of CCSD employees to carry the transportation program into the future. Given that these reform efforts are already proceeding, and that newly placed staff will be expected to be immediately effective, it becomes critical to execute a smooth transition to the permanent organization structure.

The essence of this plan is to recruit, place, and train permanent staff such that they become fully functional, and able to stand-alone in the execution of their responsibilities by the time the Steady State Operations stage is reached early in calendar 2017. Thus, Figure 2 displays this structure at the end of the stage, just as the new staff is assuming their proper roles, and as the support services provided by the district's HR department are reaching their conclusion.

Figure 2 – Proposed Organization Structure



The proposed roles, responsibilities, and reporting structure for the new positions to be added are briefly described as follows.

Executive Director of Transportation – The department will be led by the Executive Director of Transportation; the difference being that the roles and responsibilities would elevate to become more of what the position demands – leadership and direction – instead of the day-to-day operational supervision it currently entails. By including the

Transportation Officer, the focus for the Executive Director of Transportation can shift to a more appropriate role: strategic oversight and internal advocacy for the department within the overall CCSD administrative structure.

Senior Admin Support Assistant – The department would continue to benefit from the services provided by this position which include, but are not limited to: calendar management; customer service; accounting support; vendor relations; and general administrative services.

Transportation Officer – A key element in this stage is the immediate employment and on-boarding of this permanent number two position for the department. The Transportation Officer will, in this structure, assume all of the day-to-day responsibilities for departmental operations, oversight of day-to-day service delivery to the customers and stakeholders of the organization, and contractual compliance monitoring and performance measurement of the service vendor (currently Durham School Services).

Operations Supervisor – This will be the primary operational assistant to the Transportation Officer. In this role, this CCSD staff position will supervise the day-to-day operational activities of the service vendor (Durham School Services) and will be the primary customer service liaison to internal CCSD stakeholders such as building administrators. The operational activities of this position will include, but not be limited to:

- Observation and improvement of busing operations;
- On-site liaison with school building administrators;
- Logistical problem-solving such as bus-stop location reviews, bus circulation at school sites, bus on-time performance problems, etc.; and
- Customer service response to parents and CCSD stakeholders.

A related responsibility will be to support the Transportation Officer in direct oversight of vendor performance through the contract compliance monitoring requirements of the new vendor services contract. Activities in this area will include, but not be limited to:

- On-site audits of service vendor records, such as driver qualifications;
- Live audits of bus routes; and
- Inspections of school buses and operating facilities.

Quality Assurance Supervisor – This will be the primary analytical assistant to the Executive Director of Transportation and the Transportation Officer. This permanent CCSD staff position will be tasked with any and all analytical activities related to the various initiatives now underway and planned for the future, and will be responsible for district oversight of bus route development by working closely with the service vendor's routing team. As such, this will be the CCSD on-site routing expert, and will be the first position in place to support the potential transition of this responsibility to permanent CCSD staff in the future.

A related responsibility of this position will be to support the Transportation Officer in direct oversight of vendor performance through the contract performance measurement requirements of the new vendor services contract. Activities in this area will include, but not be limited to:

- Daily, weekly, quarterly, and annual data collection to support calculation and reporting of minimum performance standards and Key Performance Indicators;
- Investigative analyses of performance anomalies and development of corrective action plans in concert with the Operations Supervisor
- Development of regular performance reporting for program transparency and accountability; and
- Project-oriented analysis and support of departmental initiatives and requirements.

Table 1 summarizes the total expected cost for implementation of this staffing plan, broken out by position. Funding is available in the current FY16 transportation budget to fill vacant billets, and the FY17 budget will likewise contain funding allocated to fully staff the department.

Table 1 – Staffing Plan Expected FY17 Cost

Position Name or Service	Suggested/ Actual Level	Expected Salary	Expected Benefits	Total Annual
Exec. Director of Transportation	Exec. Director	\$126,010.00	\$39,151.00	\$165,161.00
Admin Assistant	Senior Admin	\$40,858.00	\$15,040.00	\$55,898.00
Transportation Officer	Officer	\$80,000.00	\$24,960.00	\$104,960.00
Operations Supervisor	Supervisor	\$60,000.00	\$19,970.00	\$79,970.00
Quality Supervisor	Supervisor	\$60,000.00	\$19,970.00	\$79,970.00
Total Costs				\$485,959.00

BOARD UPDATE

To: Gerrita Postlewait
CCSD Board of Trustees

From: Jeff Scott
Interim Executive Director of Transportation

Via: Jeff Borowy
Deputy of Capital Programs

Subj: Transportation Office Job Descriptions

Date: April 15, 2016

During the Committee of a Whole meeting on Monday April 11, 2016, members of the Operations committee requested job descriptions/more detail for the unfilled Transportation Office positions. Attached are the following job descriptions:

1. Executive Director of Transportation
2. Transportation Officer
3. Transportation Quality Assurance Supervisor
4. Transportation Operations Supervisor

Position Title:	Executive Director of Transportation	PCN:	
Department/School:	TBD	Location/Address:	3999 Bridgeview Drive
Reports to(Title only):	TBD	Work Hours	7 am to 5 pm
Salary/Position Category:	<input checked="" type="checkbox"/> Non-Certified Administrator <input type="checkbox"/> Certified Administrator <input type="checkbox"/> Non-Exempt Hourly <input type="checkbox"/> Teacher		
Position type/ Grade (to be completed by HR)	TBD	Position # of days	240
Travel Required	some travel is required	FLSA Status	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt

Job Description

JOB PURPOSE/REASON:

This position will oversee the planning, directing, and coordination of the District's transportation services to ensure safe and efficient transportation, which includes daily oversight and responsibility of safety standards and all related administrative services, including budgetary controls and contractual obligation within the transportation department. This position also directs the operation and maintenance of all district school buses, vehicles, and transportation equipment. This position will report directly to -----TBD

REQUIRED QUALIFICATIONS:

EDUCATION: ☐ High School Diploma or Equivalent ☐ Associate's Degree ☒ Bachelor's Degree
 ☐ Master's Degree ☐ Other

EXPERIENCE & TRAINING:

- Bachelor's Degree in business administration, public administration, education administration, management or a related field, and extensive progressive responsibility in large scale transportation management positions or an equivalent combination of education and experience that would provide the noted knowledge skills, and abilities (KSA)
- Five (5) years of supervisory/management experience, including budget planning, development, and management;
- Extensive contract management and administration experience to include working with contractors, and other related officials regarding transportation services;
- Excellent organizational skills;
- Excellent oral and written communication skills;

LICENSING/CERTIFICATION:

OTHER SKILLS/REQUIREMENTS:

- Knowledgeable of school programs, state requirements, and strategic planning support with an emphasis on creative problem solving and analysis skills.
- Exceptional Interpersonal skills; ability to establish and maintain effective working relationships with school official, administrators, staff, parents and other stakeholders.

PREFERRED QUALIFICATIONS:

- Proficiency in Microsoft Office Suite, MUNIS, student transportation routing software, Lookup Tools and GIS.
- South Carolina State Board of Education Certification in Administration
- Experience with procurement, business administration, student transportation, and contract administration.

SUPERVISION RESPONSIBILITY (IF APPLICABLE):

Direct Reports: # of non-exempt/classified 2 # of exempt/administrators/teachers
Indirect Reports: 300 # of non-exempt/classified # of exempt/administrators/teachers

PRIMARY POSITION RESPONSIBILITIES:

Strategic

- Develop, drive and deliver the district's comprehensive strategic plan related to transportation with demonstrable and measurable results;
- Communicates with the State Director of Transportation and/or his designees regarding questions, statute interpretations, funding formulas, and needs of the District concerning buses assigned to the District;
- Works closely with the Superintendent of Schools and TBD to identify and develop long-range plans to address the goals found in the District's strategic plan;
- Communicates with and responds to the needs of the Board of Trustees as it relates to transportation services;
- Develops and/or assists in the development of materials for Board committees and/or Board agenda; attends board meetings; communicates board action to staff and contractors;
- Plans, directs, and administers the District's Student Transportation Program and the District-wide transportation budget.
- Analyzes, monitors, and controls expenditures for office and contract budgets;
- Develops, implements and ensures consistent application of policies and procedures in the operation of transportation services;
- Develops and maintains ongoing processes for collecting and analyzing data and makes appropriate recommendations based on such data;
- Assists with hurricane evacuation plans;
- Develops and maintains improvement strategies for constant improvement of the overall student transportation system;
- Analyzes and monitors contractor performance for accountability and compliance to the contract terms;
- Communicates with and assists legal counsel on contract issues;
- Develops and maintains emergency response procedures for accidents, incidents, and student evacuations;
- Reports accidents and incidents to District officials. Conducts investigations and follow-up as needed;
- Oversight of the budget for all student related transportation activities for the to and from school;
- Represents the District and department at meetings/conferences on the local, state, and national levels;
- Performs transportation audits to ensure that internal controls are effective;
- Performs transportation audits to ensure that internal controls are effective;
- Directs all personnel actions for persons supervised, including but not limited to, leave requests, job description development, personnel policies application, perspective employee interviews, employee complaint investigation; performance standards establishment/definition; staff evaluation and conferences;
- Stays abreast of new developments as it relates to transportation services and best practice;
- Responsible for compliance to SCDOE and SCDOT requirements;
- Serves as liaison between the SCDOE officials and the contractor.

PRIMARY POSITION RESPONSIBILITIES, CONTINUED:

Operational

- Ensures transportation is provided in accordance with State and/or Federal laws and direct policy for educational needs such as but not limited to the following: special events, grants, summer school, after school, ninth grade orientations, magnet schools, alternative programs, SAIL, ESL, NCLB, CEP, EEDA, M-GAP, E-GAP, P-GAP, school field trips, and special education programs
- Reviews design of bus loops and traffic patterns for renovation and new construction projects;
- Approves all bus routes on behalf of the District, including hazardous routes;
- Serves on numerous planning committees in the District when transportation issues or needs are involved;
- Ensures the maintenance of the transportation infrastructure: bus lots, management offices, and equipment;
- Ensures the regular and preventative maintenance of all district owned vehicles, school buses and transportation equipment;
- Oversees a transportation safety program and ensures safety standards are implemented;
- Oversees records management of bus accidents and maintenance;
- Resolves invoicing discrepancies between schools and the contractor for field trips and charter work;
- Ensures adequate response to numerous transportation inquiries, by phone and in person;
- Manages the investigation of inquiries from contractors, state officials, parents, school administrators, District personnel, associate superintendents, motorist, and the general public;
- Supervises reconciliation and payment of contract invoices;
- Performs other duties as assigned.

SECONDARY POSITION RESPONSIBILITIES

- Develops and maintains good working relationships with the CCSD administrative staff members, state and national agencies, contractors, and/or community as appropriate to enhance the District's mission;
- Assists as needed with the development, preparation, negotiations, administration, oversight and execution of assigned contracts;
- Maintains administrative records and contract files in compliance with policies, regulations, and sound business practices;
- Provides support to Risk Management and Security with respect to insurance needs, planning and development of safe routes to and from school for students, staff, and visitors;
- Responsible for operations and facilitation of the shared motor pool;
- Responds to requests for information.

PHYSICAL/MENTAL REQUIREMENTS:

Primarily the duties are performed in an office environment.

Dexterity of hands and fingers to operate a computer keyboard, mouse, and to handle other computer components; Ability to sit and/or stand for extended periods of time; Ability to deal with stress associated with meeting multiple deadlines.

Exerting 10 -50 pounds of force occasionally and able to lift, carry, push, pull or otherwise move objects. Moderate degree of stress based on a fast paced environment with fluctuating deadlines.

NOTE: The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential functions, responsibilities or requirements. This job description must not be misconstrued as a promise of employment, nor deemed as an employment contract.

Department Head		Date	
Associate/Chief/Executive Director		Date	
Superintendent (if applicable)		Date	
Human Resources		Date	

Position Title:	Transportation Officer	PCN:	
Department/School:	Student Transportation	Location/Address:	3999 Bridgeview Drive
Reports to(Title only):	Executive Director of Transportation	Work Hours	8 am to 4:30 pm
Salary/Position Category:	<input checked="" type="checkbox"/> Non-Certified Administrator <input type="checkbox"/> Certified Administrator <input type="checkbox"/> Non-Exempt Hourly <input type="checkbox"/> Teacher		
Position type/ Grade (to be completed by HR)	TBD	Position # of days	240
Travel Required	some travel is required	FLSA Status	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt

Job Description

JOB PURPOSE/REASON:

This position will provide oversight of the day to day operations of transportation services and ensures compliance with SC Code of Laws, pupil transportation regulations and contract mandates.

REQUIRED QUALIFICATIONS:

EDUCATION: ☐ High School Diploma or Equivalent ☐ Associate's Degree ☒ Bachelor's Degree
 ☐ Master's Degree ☐ Other

EXPERIENCE & TRAINING:

- Bachelor's Degree in business administration, public administration, education administration, management or related field.
- Three (3) years of supervisory/management experience, including budget development, and program implementation skills.
- Have knowledge of the workings of a school district and school operations.
- Excellent oral and written communication skills

LICENSING/CERTIFICATION:

Valid Driver's License

OTHER SKILLS/REQUIREMENTS:

- Ability to work collaboratively with internal and external stakeholders.
- Knowledge of CDL (commercial driver's license) laws.

PREFERRED QUALIFICATIONS:

- Three (3) years of experience in fleet operations/logistics

SUPERVISION RESPONSIBILITY (IF APPLICABLE):

Direct Reports: ___ # of non-exempt/classified 2 # of exempt/administrators/teachers
Indirect Reports: 300 # of non-exempt/classified ___ # of exempt/administrators/teachers

PRIMARY POSITION RESPONSIBILITIES:

- Plans, directs and assists with the administration of the District's Student Transportation program and the District's Transportation budget.
- Assists with hurricane and weather related decision making and evacuation plans.
- Reports accidents and incidents to proper officials and adheres to emergency accident/incident procedures.
- Analyzes all invoices and resolves invoicing discrepancies between the district/schools and the contractor for overloaded buses, magnet routes, and fees for field trips and charter work.
- Ensures that the contractor follows state reporting procedures for the use of state owned buses.
- Approves bus routes and stops on behalf of the District, including hazardous routes.
- Responds to transportation inquiries.
- Investigates and responds to inquiries from contractor, state officials, parents and school administrators, District personnel, and the general public. Meets to resolve as necessary.
- Maintains transportation infrastructure: bus lots, management offices, and equipment.
- Daily oversight and responsibility for administration of the student transportation contract, to include CCSD bus drivers and the contracted maintenance of CCSD owned buses, bus cameras, and bus radios.
- Assists in developing and maintaining improvement strategies for constant improvement of the overall student transportation system.
- Ensures transportation is provided in accordance with State, Federal laws and regulations.
- Propose procedures for educational needs such as, but not limited to the following: special events, grants, extended school year, after school, ninth grade orientations, magnet schools, Head Start, alternative programs, SAIL, ESL, CEP, CARTA, federal programs, charters, school field trips, and special education programs.
- Directs all personnel actions for persons supervised, included but not limited to: leave requests, job description development, personnel policies application, perspective employee interviews, employee complaint investigations, performance standards establishment/definition, staff evaluation.

PRIMARY POSITION RESPONSIBILITIES, CONTINUED:

SECONDARY POSITION RESPONSIBILITIES

- In the absence of the Executive Director of Transportation, acts as the leader of the Office of Student Transportation.
 - Serves on committees in the District when transportation issues or needs are involved.
 - Communicates with and assists legal counsel on contract issues.
 - Assists with the development, preparation, negotiations, administration, oversight and execution of assigned contracts.
- Makes presentations to community groups as requested.

PHYSICAL/MENTAL REQUIREMENTS:

Infrequent: Climbing, Stooping, Kneeling, Pushing, Pulling, Lifting

Moderate: Crouching, Crawling

Frequent: Reaching, Standing, Walking, Fingering, Grasping, Feeling, Talking, Hearing, Seeing, Repetitive motions

Ability to deal with a constantly changing environment with fluctuating deadlines.

NOTE: The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential functions, responsibilities or requirements. This job description must not be misconstrued as a promise of employment, nor deemed as an employment contract.

Department Head		Date	
Associate/Chief/Executive Director		Date	
Superintendent (if applicable)		Date	
Human Resources		Date	

Position Title: Transportation Quality Assurance Supervisor

Department/School: Transportation

Reports to: Executive Director of Transportation

Job Description:

Job Purpose/Reason:

This position will be tasked with executing all analytical activities related to the various initiatives now underway and planned for the department, and will be responsible for district oversight of bus route development by working closely with the service vendor's routing team. A related responsibility of this position will be direct oversight of vendor performance through the contract performance measurement requirements of the vendor services contract.

Required Qualifications: Bachelor's Degree

Experience & Training:

- Three years experience in data analysis
- One year of supervisory experience

Licensing/ Certification:

- N/A

Other Skills/ Requirements:

- Knowledgeable of logistics and transportation
- Highly proficient in data analysis
- Excellent oral and written communication skills
- Highly proficient in Microsoft Word and Excel
- Knowledge of school bus routing software programs, and Geographic Information Systems is desired

Primary Position Responsibilities:

This position is responsible for all of the analytical and quality assurance activities of the department. An additional primary responsibility is for district oversight of bus route development by working closely with the service vendor's routing team. As such, this is the district's primary on-site routing expert. A related responsibility is to support the direct oversight of vendor performance through the contract performance measurement requirements of the vendor services contract. Activities in this area will include, but not be limited to:

- Daily, weekly, quarterly, and annual data collection to support calculation and reporting of minimum performance standards and Key Performance Indicators;
- Investigative analyses of performance anomalies and development of corrective action plans in concert with the Operations Supervisor;
- Development of regular performance reporting for program transparency and accountability; and
- Project-oriented analysis and support of departmental initiatives and requirements.

Secondary Position Responsibilities:

In support of the day-to-day operations of the department, this position will provide backup customer service response activities and will conduct onsite audits of vendor activities and bus routes.

Position Title: Transportation Operations Supervisor

Department/School: Transportation

Reports to: Transportation Officer

Job Description:

Job Purpose/Reason:

Supervise the day-to-day operational activities of the transportation service vendor and to be the primary customer service liaison to internal CCSD stakeholders such as building administrators; provide direct oversight of vendor performance through the contract compliance monitoring requirements of the vendor services contract.

Required Qualifications: Associate's Degree

Experience & Training:

- Five years experience in student transportation operations
- One year of operational supervisory experience

Licensing/ Certification:

- Current or expired Commercial Drivers License with School Bus Endorsement

Other Skills/ Requirements:

- Knowledgeable of South Carolina school transportation requirements
- Knowledgeable of contractual, vendor-provided student transportation services structures and operations
- Proficiency in Microsoft Word and Excel
- Knowledge of school bus routing software programs
- A customer-service orientation with excellent oral communication skills

Primary Position Responsibilities:

The operational activities of this position will include:

- Day-to-day liaison with representatives of the service provider to track and ensure safe and timely operations;
- Day-to-day problem solving and process improvement to daily school bus operations;
- On-site liaison and problem solving with school building administrators;
- Logistical problem-solving such as bus-stop location reviews, bus circulation at school sites, bus on-time performance problems, etc.; and
- Customer service response to parents and CCSD stakeholders.

Secondary Position Responsibilities:

In support of the overall Transportation Performance Management Program, this position will:

- Conduct on-site audits of service vendor records, such as driver qualifications;
- Execute live audits of bus routes; and
- Complete inspections of school buses and operating facilities.

BOARD AGENDA ACTION FORM		
<u>April 11, 2016</u> Committee Meeting		<u>April 25, 2016</u> Board Meeting
Section:	Strategic Education Committee	
Subject:	Meeting Street Schools Exemptions	
Name/Department:	General Counsel	
Agenda Item Number:	VIII 8.2 A	
Background:	<p>The Board of Trustees has entered into a Memorandum of Agreement with Meeting Street Schools to expand the Meeting Street Elementary School at Brentwood to the Burns Elementary School campus (MSS/Burns). While we view this additional campus as part of the Meeting Street Schools (MSS) program already established, in an abundance of caution, staff supports an initiative to comply with all of the statutory requirements set forth in the Schools of Choice law. S.C. Code Ann. §59-19-350. One of those provisions is the opportunity to be exempt from laws that otherwise apply to traditional public schools. In order to be exempt from certain laws, the exemptions must receive a two-thirds vote of support from the Charleston County School District Board of Trustees.</p>	
Discussion:	<p>CCSD and MSS at the Brentwood and Burns campuses wish to be exempt from the following statutes and regulations:</p> <ol style="list-style-type: none"> 1. The Teacher Employment and Dismissal Act. S.C. Code Ann. § 59-25-410 et seq.; 2. Appeal rights for Annual Contract teachers per S.C. Code Ann. § 59-26-40; 3. Staffing for certified staff consistent with the S.C. Charter School Act of 1996, as amended, with regard to teachers and administrators; 4. Authority to provide extended day and extended year instruction; 5. Authority to provide additional days of professional development 	
Goals & Budget:		
This recommendation supports CCSD goal #:	School Choice	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
Resulting positive impact for students in our District will be:	More school choice	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	None	

Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>The Strategic Education Committee recommends that the board request State Board approval for five statutory provisions already in place for Meeting Street Schools to expanded to the phase-in of Burns students into the Meeting Street partnership at Burns Elementary.</p>		
Person(s) Responsible for Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

ADDENDUM NUMBER ONE
TO THE
MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding between the CHARLESTON COUNTY SCHOOL DISTRICT (the "DISTRICT") and MEETING STREET ELEMENTARY AT BRENTWOOD, LLC, a wholly owned subsidiary of Meeting Street Schools ("MSS"), a South Carolina not for profit corporation, entered into as of February 24, 2014, (the "MOU") is hereby modified by this ADDENDUM NUMBER ONE, entered into as of 5/21, 2016.

Preliminary Statements

A. The DISTRICT desires to expand its existing relationship with MSS beyond the operation of Meeting Street Elementary School at Brentwood ("MSE@Brentwood") and engage MSS to operate a new preschool and elementary school (the "School") at the location of Burns Elementary School ("Burns"). The School will be a neighborhood school serving students in the current Burns attendance zone and will operate in the same manner as MSE@Brentwood under the MOU to which this ADDENDUM NUMBER ONE is appended.

B. The School will be under construction for the 2016-2017 and 2017-2018 school years. During that period and for three years following (collectively, the "Interim Period"), the DISTRICT will continue to be responsible for educating students in some of the School's grades at one or more DISTRICT facilities, as more fully described below:

- a. Services; Term. MSS will provide management and operational services for the School and MSE@BRENTWOOD pursuant to the MOU for an initial term of (10) school years, commencing with the school year to begin in August 2016.
- b. Establishment of School and Interim Period. The DISTRICT will establish the School at the current site of Burns. Subject to the Interim Period, the School will be a preschool and elementary school within the DISTRICT. The Interim Period will operate as follows:
 - i. During the 2016-2017 school year, MSS will be responsible for the School's Kindergarten class, which will attend MSE@Brentwood. All other grades of the School will be the responsibility of the DISTRICT for the 2016-2017 school year.
 - ii. During the 2017-2018 school year, MSS will be responsible for the School's Kindergarten and First Grade classes, which will attend MSE@Brentwood. All other grades of the School will be the responsibility of the DISTRICT for the 2017-2018 school year.

iii. During the 2018-2019 school year, subject to completion and opening of the School's new facility, MSS will be responsible for the School's PreK-3 through Second Grade classes. All other grades of the School will be the responsibility of the DISTRICT for the 2018-2019 school year.

iv. Each subsequent school year, MSS will take responsibility for the next succeeding grade through the Fifth Grade in 2021-2022.

c. Budgetary Matters.

Provision of Operating Funds. The DISTRICT will provide funding to the School for use by MSS as an operating budget based on a lump sum per pupil (the "Pupil Amount") multiplied by the number of the School's pupils attending MSS managed facilities. Six months prior to each school year, the Pupil Amount will be calculated by taking the District's average per pupil expenditure in the most recent available school year for Title I elementary schools located in Charleston and North Charleston and adding \$3,000.

d. Contingencies

ADDENDUM NUMBER ONE is contingent upon legal authority to proceed as a School of Choice, pursuant to S.C. Ann. § 59-19-350 (2012) and upon the availability to the School of at least the same exemptions from the law as those applied to MSE@Brentwood.

ADDENDUM NUMBER ONE is contingent upon improvement in academic growth as compared to similarly situated schools over at least a one year period. For any school year, each of these contingencies would only take effect if written notice was provided to MSS prior to March 1 of the prior school year.

SIGNATURE PAGE FOLLOWS

This ADDENDUM NUMBER ONE has been signed as of the date set forth above.

CHARLESTON COUNTY SCHOOL DISTRICT

By: *Gerita Postleux*
Name: *Gerita Postleux*
Title: *Superintendent*

MEETING STREET SCHOOLS

By: *CMAM*
Name: *CHRIS ALLEN*
Title: *CHIEF OF STAFF*

Overview of Support for Burns at McNair

The support model for Burns at McNair includes two central components: support through a collaboration with Education Elements and intensive support through Charleston County School District staff members and external thought partners.

Overview of Intensive Support for Burns Elementary School by Charleston County School District

CCSD Staff and External Thought Partners

- Valerie Harrison, Interim Chief Academic Officer
- Anita Huggins, Community Outreach Liaison, and Community Outreach Team
- CCSD Personalized Learning Leadership Team
- Burns at McNair administration and faculty, selected school administrator leaders
- Parent and community representatives
- Recommended national and local thought partners, including the following:
 - Don Pemberton, University of Florida
 - KnowledgeWorks advisors
 - Brooke Culclasure, Riley Institute's Center for Education Policy and Leadership's (CEPL) Research Director
 - Terry Peterson, Scott Shanklin-Peterson, and Robin Berlinski, Engaging Creative Minds
 - Allen Johnson, AVID State Director of North and South Carolina; Mervin A. Jenkins, AVID Eastern Division Assistant Director
 - Dirk Bedford, Director, Meeting Street Academy
 - Jason Kreutner, Founder and Head of School, University School of the Lowcountry
 - Dr. Fran Welch, Dean, College of Charleston's Department of Teacher Education; identified faculty
 - Dr. Larry Daniel, Dean, The Citadel's Zucker Family School of Education; identified faculty of The Citadel's STEM Center of Excellence
 - identified business/community partners in the arts and STEM fields
 - identified community leaders representing the diversity of populations and interests in District 20

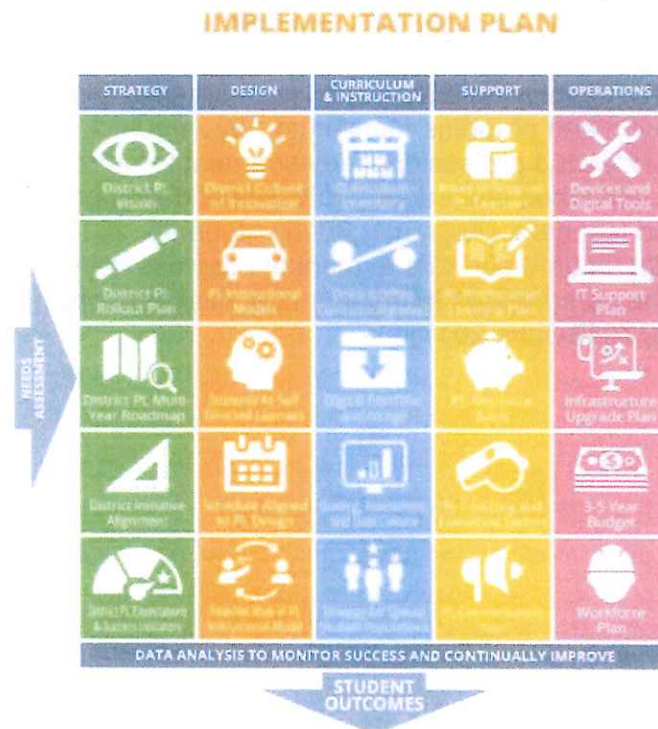
Strategy Sequence

1. Conduct initial 3-day listening tour in partnership with Education Elements. (April 12-14, 2016)
2. Align vision and long-range implementation plan with Education Elements readiness indicators. (by May 15, 2016)
3. Assist Education Elements team in providing opportunities or suggestions for current readings and site visits to national models. (on-going)
4. Develop details and timeline of plan focused around holistic approach that includes school culture; family outreach; community wraparound services including mentoring as well as services for general student well being; rigorous academic program including blended learning and engaging, enriched learning environment with a project/problem based learning approach; and a clearly articulated and ongoing plan for opening doors into the community for cultural, college, and career experiences. (by June 1, 2016)
5. Develop a long-range plan with schedule and scale out for processes and structures for decision-making and consensus, progress monitoring, blended model, devices, infrastructure, digital content review and analysis/consensus around selection, learning management and platform decisions, etc. – by July 1, 2016
6. Develop or assist in developing a school-based train-the-trainer model for deep implementation and progress monitoring. (by August 1, 2016)
7. Begin supported extended professional development for administrators and teachers. Begin enhanced embedded professional development for administrators and teachers. (August 1, 2016 – June 30, 2017)
8. Meet quarterly with thought partners to monitor progress using a variety of metrics. Iterate the personalized learning model based on progress monitoring. (June, 2016-June 2017)

Overview of Support for Burns Elementary School by Education Elements

Our approach is a collaborative one. We honor the goals, priorities, and vision of teachers, administrators, and district staff member and help them to hone, articulate, and bring those visions to life. We believe the challenging work of transforming teaching and learning can only happen when both district and school representatives are highly engaged owners of the process; therefore, we structure our support to include working sessions both within and across district and school teams. We will work side by side with Burns Elementary administrators and faculty to create and refine a learning environment that nurtures the potential of every student.

We use the framework below and generally move from left to right-- starting with a needs assessment; developing a vision, strategy, and roadmap; and making design, curriculum, and support decisions after that. Our goal is to work in partnership to accelerate gains in student achievement as well as to foster higher levels of student engagement and teacher satisfaction.



We recognize that district and school leaders bring the experience and expertise of the specific needs and strengths of their school community. Just as we encourage teachers to differentiate learning for every student based on a strong foundation of good pedagogy, we will personalize our collaboration with the faculty and administration of Burns Elementary School.

Education Elements will work in collaboration with Burns Elementary School on the following goals:

- to close the opportunity gap that exists for students of poverty;
- to complete a curriculum inventory and align curriculum, instruction, and assessment;
- to provide professional development to support teachers in small group and differentiated instruction to accelerate academic achievement for every student;
- to provide support for teachers and students to use technology effectively as a tool for teaching and learning; and
- to foster higher levels of student engagement and teacher satisfaction.

Education Elements will provide the following direct support to Burns Elementary School:

- on-going on site professional development and coaching,
- bi-weekly support calls to review current successes and challenges,
- a variety of resources such as the Education Elements Portal housing a library of professional development resources, including lesson planning, technology troubleshooting, and change management materials in more than 30 self-service professional development modules curated from national best practices,
- collaboration as a thought partner, and
- measures of success data (walkthroughs, teacher and student surveys, and academic assessments) throughout project.

Education Elements will structure this support through the following phases:

- **Phase One: Plan and Align**
 - Continue to work with district leadership team on project goals, scope, and progress.
- **Phase Two: Foundations**
 - Assess school's readiness to differentiate instruction to accelerate achievement and increase engagement via in-person interviews and school walkthroughs. Share readiness assessment with district and school staff, including trends in strengths and areas for growth with recommendations for priority areas of development.
 - Conduct a Foundations Workshop for administration and faculty to help participants learn more about national models that are proving successful in ensuring success for all students.
 - Work with administration and faculty to refine school vision, to provide deeper learning opportunities in areas of need including curriculum alignment, and to determine appropriate measurements, such as walkthroughs, teacher and student surveys, and academic assessments.
- **Phase Three: Design and Launch**
 - Work with school leadership team and teachers to ensure shared vision, to provide deeper understanding of instructional models and approaches.
 - Coach school team through design process to develop instructional model(s) most effective for students. Sessions will include deep exploration on implementation focus areas, such as digital content and tool curation.
 - Confirm the school's plan to measure the success and assist in ensuring valid and reliable measures of student achievement and engagement.
 - Work collaboratively with district staff to ensure appropriate support is provided to school team.
 - Support school team in iterating the designs as needed based on student achievement and engagement. Collaborate with school administration in addressing challenges and successes in supporting teachers and students.



➤ **Phase Four: Support, Reflect, and Iterate**

- Build and sustain district and school capacity to support effective teaching practices through learning walks and targeted workshops.
- Work with school faculty to reflect on successes and challenges. Provide targeted training in areas of need as determined by teachers, school leadership team, and district staff.
- Continue to summarize and report findings to school and district leadership.

Measures of Success: Throughout this process, Education Elements will provide measures of success data including walkthroughs, teacher and student surveys, and academic assessments.

Through the four phases we will simultaneously build school and district capacity, helping to enable scale and sustainability. We are looking forward to supporting Burns Elementary School in increasing student achievement and engagement through personalized learning.

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Strategic Education Committee	
Subject:	Department of Alternative Programs Update	
Name/Department:	Jennifer Coker, Office of Alternative Programs	
Agenda Item Number:	B-VIII 8.2B	
Background:	The Department of Alternative Programs was developed to address specific areas of concern in CCSD as related to out of school suspensions, expulsions, arrests, and district systems as related to student behavior. The expectations set forth for the department were to examine and make changes in disciplinary practices, including a review of the current Office Of Student Placement. The Department was also to examine the district's alternative programs and systems of intervention and support. After the review, the expectation was to make recommendations for district level supports, systems, practices, programs, and professional development that builds positive school climate that is implemented with fidelity in every school.	
Discussion:	This update will provide the proposed re-organization of the Alternative Programs to increase available High School offerings and add services for students in grades K-12. This update will also share the proposed design for the Department of Alternative Programs for 2016-2017, including the elimination of the Office of Student Placement and shifting the focus to prevention and intervention. The overall budget for the Department of Alternative Programs will be presented. The budget includes the cost of all Alternative Programs, prevention/intervention staff, purchase of data collection software (Review 360) and professional development costs. The proposed changes can be made and still provide an overall savings of \$484,219.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Goal#6- Comprehensive Student Support Systems	
Overall budget for implementing CCSD goal:	\$10,528,763	
Request approval for funds within that budget in the amount of \$:	No additional money requested, savings of \$484,219 from FY16 to FY17.	Funding Source
		GOF, IDEA, EIA At-Risk, and Title I N&D
Resulting positive impact for students in our District will be:	Approving the Department of Alternative Programs design and restructure creates a focus on prevention and intervention, not exclusion. This plan allows for district level support to schools and students as well as provides structures, practices and policies that facilitate the creation of positive school climates. When all schools implement MTSS and PBIS with fidelity, suspension and expulsion rates will be reduced and students will be present for instruction.	
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:	Phase 2 of the Alternative Schools plan could provide possible savings with changes to Success Centers rather than Twilight Programs.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information

	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>It is hereby recommended that the Board of Trustees . . .</p> <ul style="list-style-type: none"> • Approve the Department of Alternative Program design • Approve the Alternative School re-organization • Adopt MTSS and PBIS as district-wide models • Approve the purchase and use of Review 360 software 		
Person(s) Responsible for Implementation:	Jennifer Coker and Kala Goodwine	
Superintendent's Approval:	<i>Genita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Update: Department of Alternative Programs

Presented By:

**Jennifer Coker
Interim Director of Alternative Programs**

April 11, 2016

8.2B

2015 - 2016 CCSD Suspension Facts

194 suspensions
for
Level 1 offenses

Black suspension rate
= 13.2%
White suspension rate
= 2.0%

4,372 suspensions
for
Level 2 offenses

568 referrals for
Disturbing School:
256 resulted in OSS

42% of CCSD students are black, but they
represent 82.5% of students suspended

Priority Goal #6

To develop:

- clearer structures, policies, and practices
- a comprehensive system of student supports, including...
 - alternative programs, physical safety, social-emotional needs, improved data collection and analysis, and appropriate placement decisions.

8.2B

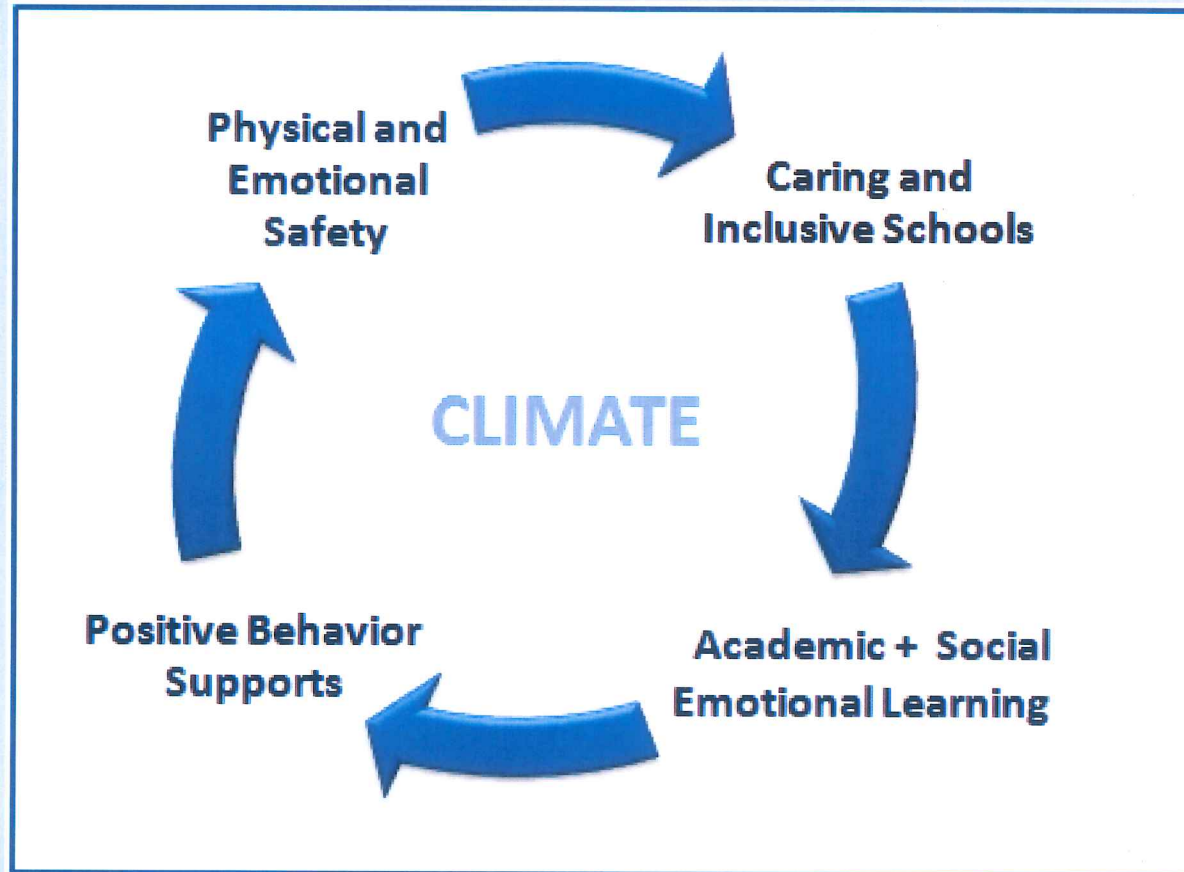
Created: The Department of Alternative Programs

- **Develop Practices and Professional Development that builds positive school climate that is implemented with fidelity in every school**
- **Examine and make changes to disciplinary practices**
- **Develop district level interventions and supports**
- Examine and make changes in Alternative Programs
- Examine and make changes in the Office of Student Placement

District-Level Strategies to Achieve Positive School Climates

- Multi-Tiered Systems of Support Framework (MTSS)
- Innovative Practices (Revised Code of Conduct)
- Positive Behavior Supports/Restorative Practices
- District-wide Social Emotional Learning Standards
- Access to Behavioral Health Services
- Physical and Psychological Safety
- Alternative Options for Students

Ensuring a Positive School Climate



8.2B

Multi-Tiered Systems of Support Continuum Map

Tier 3: Few Students Receive

Intensive Academic Intervention

Strategic interventions for groups of students

Literacy Academies (PGA/MGA)

Differentiated classroom instruction, interventions, and supports

Classroom and individual goal setting

Assessments: MyIGDIs, MAP, Curriculum Based, ACT Aspire, PASS, Diagnostic, Formative

High Level of Quality Instruction

Aligned with state and district standards

Problem-solving teams

Academic Learning

Crisis Management

**Threat Assessment
Suicide Assessment**

Abuse Reporting

**Mental Health
Individual Counseling**

Targeted Guidance Groups

Equitable and Restorative Practices

**Codes of Cooperation
Standard Operating Procedures**

**Assessments: Social Skill Screeners, BESS, etc.
Behavior Data Reviews.**

Eight Effective Classroom Practices

Clear, Appropriate and Consistent Expectations and Consequences

Social/Emotional/Behavioral Curricula

Social-Emotional Learning

Tier 2: Some Students Receive

Tier 1: All Students Receive

PBIS

SC Early Learning Standards; SC College-and-Career Ready Standards,
STEM, Arts, Social Sciences
World Class Skills, World Class Life and Career Characteristics (SCSDE)

County SCHOOL DISTRICT

MTSS, PBIS, and Restorative Practice Implementation

- 5 year implementation plan – in Board Update on April 8, 2016
 - Establish District Level Data Team to meet monthly
 - Establish ongoing Professional Development for school-based teams and staff
 - Built-in monitoring systems for fidelity of implementation
 - Funding through changes to Alternative programs and OSP

Making Changes to Disciplinary Practices

- Recommend - Standardized Reporting Practices
 - Review 360 software recommended
- Mandatory Professional Development for Administrators
 - PD plan will be presented in May
 - Charleston Educator Symposium (June) and August

Code of Conduct Revisions – Committees

- Will present in May with all revisions
- 3 Policies presented to Policy and Personnel Committee
 - Weapons, Drugs and Alcohol, and Tobacco
 - Electronic Device policy (May)

Funding through changes to Alternative programs and OSP

Accomplishing District Goal #6

Priority Goal #6 is to develop:

- a comprehensive system of student supports, including...
 - physical safety
 - social-emotional needs
 - improved data collection and analysis
 - alternative programs
 - and appropriate placement decisions

Created: The Department of Alternative Programs

- Develop Practices and Professional Development that builds positive school climate that is implemented with fidelity in every school
- Examine and make changes to disciplinary practices
- **Develop district level interventions and supports**
- **Examine and make changes in Alternative Programs**
- **Examine and make changes in the Office of Student Placement**

8.28

Social Emotional Learning Needs

- Social Emotional Learning Standards – in progress
- Universal Screening – included in Review 360
- Single Web-Based Data Collection System – recommend Review 360
- Standard Curriculum for Social Emotional Learning Needs in Schools – review in progress

Physical and Psychological Safety

- Suicide Assessment – already in use
- Threat Assessment – currently in draft, ready for 2016-2017
- District Level Crisis Team – currently established
- School-Based Crisis Teams – established annually
- SRO Program - currently established
- Collaboration between CCSD and Emergency Management, MUSC, DNLCC, DMH, Mobile Crisis, etc. – currently established

8.2B

Proposed Behavioral Support Staff

2015-2016 Staff		2016-2017 Proposed Staff	
Social Worker	3.0	Social Worker	4.0
PBIS Coach	1.0	PBIS Coach	4.0
Behavior Specialist	3.0	Behavior Specialist	3.0
		Prevention / Interventionist: Drug and Alcohol Crisis Prevention and Intervention	1.0
		Prevention / Interventionist: Truancy	1.0
		Prevention / interventionist: Behavior, and Restorative Practices	1.0
Ratio of 1: 6,142		Ratio of 1: 3,071	

Funding through changes to Alternative programs and OSP

OSP: Changes for 2015-2016

- Kala Goodwine is supervising the OSP staff
 - All staff submit a weekly summary log and attend weekly staff meeting
- Centralized process for submitting packets and housing student files
- OSP hearings in centralized locations
- Hearing Officers no longer assigned to schools
- Student Probation Officers are scheduled to visit all students on Probation every two weeks
- Quarterly Suspension and Expulsion Report to Board of Trustees and Constituent Boards
 - July, November, February, April

8.28

Recommendations for 2016-2017

- Design for the Department of Alternative Programs
 - Focus on prevention and intervention
 - Re-structure alternative programs
 - Eliminate the Office of Student Placement
- Re-structure the District Disciplinary Referral Process
 - include an option for District Level Interventions
- Create a District Level Drug and Alcohol Intervention Program
- Develop standard procedures for Constituent Board Hearings
 - Training in June / August 2016

8.2B

Alternative Programs Current

Liberty Hill Academy

- K - 21
- All Special Needs
- IEP Team decision
- 100 seats

Funding: GOF and IDEA
Total Cost: \$3,553,006



Windwood Farms

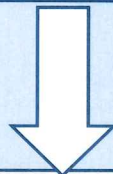
- 5 yrs - 16 yrs
- 2 classrooms
- 20 students
- Gen. and Sp Ed
- Residential Facility

Funding: GOF and IDEA
Total Cost: \$333,343

Daniel Jenkins

- 4th - 8th grade
- Gen. and Sp Ed
- In lieu of expulsion
- OSP or Const Board
- 135 seats (serve 200+)

Funding: GOF
Total Cost: \$2,753,458



Juvenile Det. Center

- 11yrs - 17 yrs
- Gen. and Sp Ed
- No limit (determined by facility)

Funding: GOF and Title I
Total Cost: \$243,767

Summit Program

- 9th - 12th grade
- Gen. and Sp Ed
- In lieu of expulsion
- OSP or Const Board
- 40 seats (serve 75+)

Funding: GOF and EIA at risk
Total Cost: \$398,579

Twilight Programs

- in 11 High Schools, all operate differently
- in lieu of Expulsion

Total Cost: \$720,962

Clark Academy

- 9th - 12th grade (110 students)
- Gen. and Sp Ed
- Application to Director: under-credited / overage

Funding: GOF
Total Cost: \$2,011,034

Alternative Schools Proposal –

Phase 1: 2016-2017

Liberty Hill Academy

- K - 8th grade
- Gen. Ed - 120 seats
- In lieu of expulsion: OSP or Const Board
- Sp Ed - 40 seats: IEP Team
- Total - 160 seats

Funding: GOF and IDEA
Total Cost: \$3,339,063

Daniel Jenkins

- overage 8th grade - 21
- Gen. Ed - 100 seats
- In lieu of expulsion: OSP or Const Board
- Sp Ed - 30 seats: IEP Team
- Total = 130 seats

Funding: GOF and IDEA
Total Cost: \$3,211,808

Clark Academy

- 9th -12th grade
 - Housed in NCHS
 - Gen. and Sp Ed Students
 - Application to panel:
 - Focus: under-credited / overage
 - 140 students
- Funding: GOF
Total Cost: \$1,393,313

Summit Program: Closed

Windwood Farms

5 yrs - 16 yrs
3 classrooms: 36 students
Gen. and Sp Ed Students
Funding: GOF and IDEA
Total Cost: \$470,706

Juvenile Det. Center

- 11yrs - 17 yrs
 - Gen. and Sp Ed Students
- Funding: GOF and Title I
Total Cost: \$243,767

Twilight Programs

- in 11 High Schools, uniform program
 - in lieu of Suspension, 10 day maximum
- Total Cost: \$720,962

Alternative Schools Proposal – Phase 2: 2017-2018

Liberty Hill Academy

- Review progress adjust
- no major changes to program



Windwood Farms

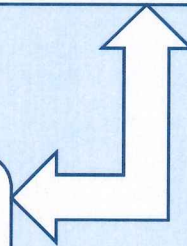
- Review progress adjust
- no major changes to program

Juvenile Det. Center

- Review progress adjust
- no major changes to program

Daniel Jenkins / Clark

- Move into one location (if available - neither of the current building would accommodate both programs)
- Continue to operate both programs, share elective teachers
- Students continue to apply for Clark
- Students continue to come in lieu of expulsion to Daniel Jenkins
- Increase enrollment if need and funding exists

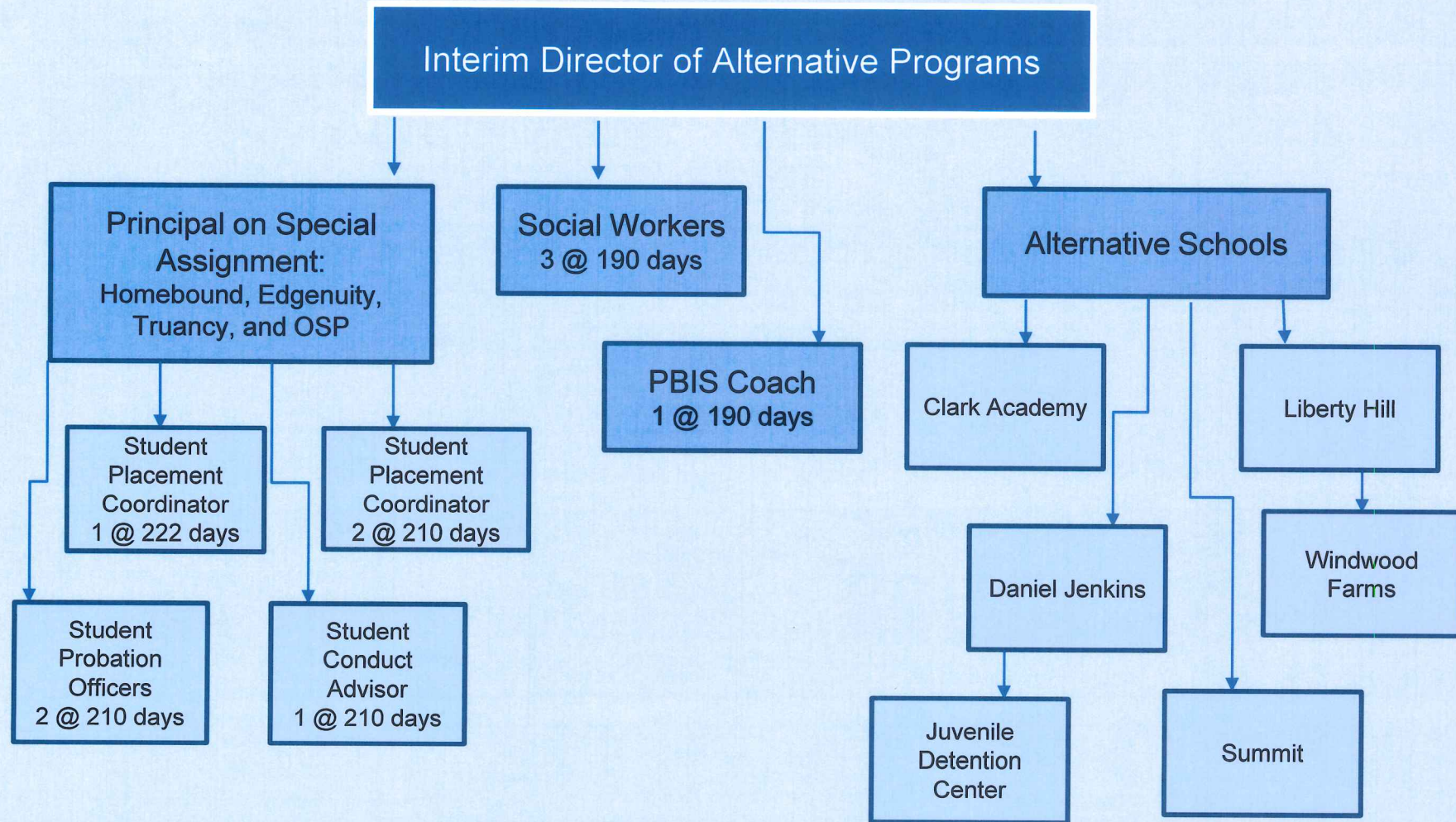


Success Centers

- Replace Twilight
- Located in constituent districts
- Students 3rd - 12th grade
- In lieu of suspension
- Maximum of 10 days

8.2B

Current Department of Alternative Programs



8.2B

Proposed Department of Alternative Programs

Director of Alternative Programs

Secretary III

Principal on Special Assignment:
Homebound, Edgenuity, Truancy, Student Discipline

Social Workers
4 @ 190 days

Alternative Schools

Student Placement Coordinator
1 @ 190 days

Homebound Technician
1 @ 240 days

PBIS Coaches
4 @ 190 days

Clark Academy
@ NCHS

Liberty Hill

Interventionist:
Drug and Alcohol
CPI
1 @ 210 days

Interventionist:
Behavior / RJ
1 @ 190 days

Interventionist:
Truancy
1 @ 190 days

Daniel Jenkins

Windwood Farms

Juvenile Detention Center

8.2B

FY 2017: Department of Alternative Programs

Program	FY 2016	FY 2017	Cost Savings (Increase)
Clark	2,011,034	1,357,775	653,259
Daniel Jenkins	2,753,458	3,118,123	(364,665)
Department of Alt. Programs**	998,830 (OSP)	1,168,470	(169,640)
Juvenile Detention Center	243,767	243,767	-
Liberty Hill	3,553,006	3,273,521	279,486
Summit	398,579	-	398,579
Twilight	720,962	720,962	-
Windwood Farms	333,346	470,706	(137,360)
Review 360 (1 year)	-	175,440	(175,440)
TOTAL COST	11,012,982	10,528,763	484,219

** Based on full year salaries for the people/positions transferred mid year FY2016

Incorporating Greg Mathis Students

- Review each student's school record to determine appropriate school setting:
 - Daniel Jenkins
 - Clark Academy
 - Adult Education
 - Traditional High School
- Adjust Proposal for Daniel Jenkins
 - Increase CTE offerings
 - Add Saturday Academy
 - academic support
 - alternative to suspension
 - Increase support staff
 - Guidance
 - Student Concern Specialist
 - Mental Health Counselor
 - Increase transportation budget

8.2B

Revised Budget to support Greg Mathis students

Program	FY 2016	FY 2017	Cost Savings (Increase)
Clark	2,011,034	1,357,775	653,259
Daniel Jenkins	2,753,458	3,387,820	(634,362)
Department of Alt. Programs	998,830 (OSP)	1,168,470	(169,640)
Juvenile Detention Center	243,767	243,767	-
Liberty Hill	3,553,006	3,273,521	279,486
Summit	398,579	-	398,579
Twilight	720,962	720,962	-
Greg Mathis Charter	778,160	-	778,160
Windwood Farms	333,346	470,706	(137,360)
Review 360 (1 year)	-	175,440	(175,440)
TOTAL COST	11,801,142	10,798,460	1,002,686

Some of the remaining funds could be utilized to increase interventions and supports at the district level.

Priority Goal #6

is to develop:

- clearer structures, policies, and practices
- a comprehensive system of student supports, including...
 - physical safety
 - social-emotional needs
 - improved data collection and analysis
 - alternative programs
 - and appropriate placement decisions

How to Accomplish Priority Goal #6

Recommendations:

1. Approve Department of Alternative Program design
 - Focus on prevention / intervention
2. Approve Alternative Schools re-structure
3. Adopt Multi-tiered Systems of Support (MTSS) and Positive Behavior Interventions and Supports (PBIS) as district models
4. Approve the purchase of Review 360
5. Adopt revised policies (Weapons, Drug / Alcohol, and Tobacco)

How to Accomplish Priority Goal #6

Continued focus:

1. Revise Code of Conduct and create district Progressive Discipline Plan (present to SEC in May)
2. Implement Restorative Practices into our schools and Code of Conduct
3. Continue development of Social Emotional Learning Standards
4. Present revisions to Electronic Devices Policy and others as needed

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Strategic Education Committee	
Subject:	Hursey Attendance Zone	
Name/Department:	Rev. Chris Collins	
Agenda Item Number:	8.2C	
Background:	On April 11, 2016 the CCSD Committee of the Whole approved a motion to send a letter to the District 4 Constituent Board to request clarification of options for traditional students zoned for Hursey in 2016-2017 and 2017-2018. The vote was 8-1. This was in response to a request that was submitted by Rev. Collins to address concerns he had about the displacement of students zoned for Hursey.	
Discussion:	Rev. Collins' concern is that students have been displaced since the decision was made to end the dual track program at Hursey and that many families do not know their school options.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the board approve a recommendation coming from the Strategic Education Committee to consider that children who are zoned to attend Hursey Elementary, but opt out of the Montessori program in the next two years, may be permitted to choose to attend of the following North Charleston Schools on the list (Pepperhill, AC Corcoran, Goodwin, North Charleston or Chicora Elementary Schools). Children may also attend North Charleston Creative Arts Elementary by applying through the partial magnet application process for the 2016-2017 and 2017-2018 school years. A copy of the letter is included in the board packet.		
Person(s) Responsible for		

Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No

BOARD AGENDA ACTION FORM
April 25, 2016

Section:	New Business	
Subject:	Nomination and Selection of Board Member for SCSBA Board of Directors	
Name/Department:	Cindy Bohn Coats, Chris Staubes, Todd Garrett, Tripp Wiles	
Agenda Item Number:	8.5	
Background:	On March 25, 2016, Mr. Todd Garrett, the CCSD Board of Trustees Representative, resigned from his position on the South Carolina School Boards Association Board of Directors. Mr. Garrett forwarded his resignation letter to Mrs. Cindy Coats, the CCSD board chair, on April 14, 2016 asking to have the board select a member to complete his term.	
Discussion:	The board will select a member to serve on the SCSBA Board of Directors for the remainder of the term, through the December 2016 Delegate Assembly.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:	\$500.00	Funding Source
		GOF
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Person(s) Responsible for Implementation:	Portia Stoney	
Superintendent's Approval:		
Board Member(s) Approval:	Cindy Bohn Coats	
Attachment(s): Garrett – Resignation Letter	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No



Intelligent
Real Estate Solutions

March 25, 2016

The South Carolina School Board Association
Attn: Mr. Scott Price
111 Research Drive
Columbia, SC 29203

Re: SCSBA Director Resignation

Dear Scott,

Over the last two years, it has been an honor to get to serve as a Director on the SC School Board Association Board. I am grateful for all that the SCSBA does, not only in Columbia, but for districts all across the state. You are a point of light for public education in SC, and I thank you for your leadership during a particularly difficult time.

In Charleston County, with the recent budget issues, the requirements of running my business, and serving as Elder at our church, I am over-committed. With limited time to participate and contribute to the SCSBA Board, I do not want to do a disservice to you and your board by not fully participating. Today, I am resigning as a Director on the Board, but if there is ever anything that I can do on behalf of the Board, your office, or SC public education, then please call on me.

Looking ahead, as SC re-evaluates our state standards, I would ask you and Kathy Coleman to lead the charge for more rigorous standards. Our children desperately need it, and the past standards only hid the brutal facts. As the state report cards went away last year, we looked to nationally-normed tests like ACT Aspire, and our "Excellent" rated district (by prior state standards) has barely half of our 3rd graders reading on grade level. Eighty-four percent of our African Americans are reading on grade level by grade 3. At six of our high schools, most with relatively high End Of Course scores, 9 of 544 seniors were "college-ready" according to the ACT. Until now, low state standards masked that harsh reality. The masking protected the adults working in the Charleston County system, while it sent off another generation with their potential handicapped by our low expectations and standards.

In Charleston County, we are working to develop our own set of standards, and I will keep in touch regarding progress on that front. Thank you both again for the opportunity to work alongside you. It has been a wonderful privilege.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd P. Garrett".

Todd P. Garrett, CCIM, SIOR

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Operations Committee	
Subject:	Delay of District Wide Athletic Improvements (Athletic Fields)	
Name/Department:	Mr. Michael Miller, Rev. Chris Collins, Mr. Tom Ducker & Rev. Eric Mack	
Agenda Item Number:	8.5B	
Background:	On November 10, 2014, the Board of Trustees approved the Capital Program Phase III (2011-2016). Both, Stono Park ES and District Wide Athletic Improvements are listed in Wave 7. On October 12, 2015, the Board of Trustees approved an increase to the Athletic Improvements by \$1,520,000 for the 10 high schools and \$3,620,000 for a playing field and synthetic track complex at Military Magnet Academy.	
Discussion:	<p>On April 11, 2016 during the Operations Committee discussion of the Bus Lot Hold agenda item, Mr. Michael Miller requested that the district consider placing athletic fields on hold to generate funds to rebuild Stono Park since it is the next project on the Phase III Capital Program Wave list. It was determined that Mr. Miller would solicit support from three other board members and bring a recommendation for consideration as a board agenda action item.</p> <p>Holding the District Wide Athletic Improvements would generate approximately \$9,140,000.00. These funds would be added to previously identified funds to build a new facility for Stono Park Elementary which is listed before District Wide Athletic Improvements on the project wave list.</p>	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		<p style="text-align: center;">Funding Source</p> <p>The 2010-2016 Capital Building Program (Phase III) is being funded by the one (1) cent sales tax revenues.</p>
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session

It is hereby recommended that the Board of Trustees place on hold the District Wide Athletic Improvements that is listed in Wave 7 of the Capital Program Phase III (2011-2016).

Person(s) Responsible for Implementation:

Superintendent's Approval:

Board Member(s) Approval:

Attachment(s):

2010-2016 Capital Building Program Phase III
Wave List

☒ **Yes**

☐ **No**

BOARD UPDATE

To: Gerrita Postlewait
CCSD Board of Trustees

From: Jeff Borowy, P.E. Deputy for Capital Programs

Subj: **Athletic Improvements and Stono Park**

Date: **April 14, 2016**

AVAILABLE FUNDING: Below is a summary of funding that may be available for Stono Park Elementary School in the Phase III (2011-2016) Sales Tax Capital Program:

\$6.000M	Budget for the upfit of Stono Park
\$3.344M	Program contingency funds
\$7.000M	D4 bus lot project (proposed construction hold by staff at Committee of the Whole on April 11, 2016)
\$0.388M	Actual January 2016 revenues above the 5% growth model (to be added to program contingency funds)
\$4.264M	IF February-December 2016 revenues above the 5% growth model (equal to January 2016 amount of \$0.388M per month)

\$20.996M	TOTAL (does not take into account any project savings that may be realized on the following projects: Chicora, North Charleston Creative Arts, Springfield, Angel Oak, and D3 Bus Lot.)

ATHLETIC IMPROVEMENTS: Nearly 50 tasks are planned at 10 high schools under the Athletic Improvements Project in the Phase III (2011-2016) Sales Tax Capital Program. Attached is a list of tasks by school. Additionally, the sports field at Military Magnet Academy is being completed as part of this project. The total budgeted amount is \$9.1M of which approximately \$1.1M has been executed on planning and design.

Work has been packaged into multiple construction projects by school and/or by type to improve overall pricing and to maximize Small Women Minority Business Enterprise (SWMBE) participation.

Schools have been informed that all work will be completed by December 2016. There are three exceptions summarized below:

1. Stoney Field Analysis: Target completion is June 30, 2016. A purchase order needs to be issued before April 30, 2016.
2. Three schools (Academic Magnet, Baptist Hill, and North Charleston) are expecting the bleacher work to be completed by August 2016. In order to meet this target, the

purchase order must be issued by April 30, 2016. Estimated not-to-exceed construction cost is \$500K.

3. Baptist Hill gym roof repairs: Ready to begin now. Estimated not-to-exceed construction cost is \$300K. Any delay of issuing this purchase order is a day-for-day delay in completion of work.

Work will proceed on these projects unless the Board of Trustees directs a change at the April 25, 2016 meeting.

CCSD
Athletic Improvements Program Summary
21 Sep 2015

Lincoln HS:

- a) New Gym Floor.
- b) New basketball goals.
- c) Renovation of Stadium concessions and toilets.

Wando HS:

- a) Provide 3000 SF weight room expansion.
- b) Provide Athletic storage building.
- c) Repair bleachers @ Gym

Stall HS:

- a) Provide 2 modular restroom facilities at ball field.
- b) Install new track.
- c) Repair/correct drainage at Home side (Stall Stadium).
- d) Replace 160' of fencing (Stall Stadium).
- e) Replace floor and paint @ concessions (Stall Stadium).

North Charleston HS:

- a) New scoreboard @ gym.
- b) Provide modular restroom/locker room at stadium.
- c) Provide new 400 seat aluminum modular bleachers at stadium.
- d) Press box concrete repairs.

Academic Magnet:

- a) Provide new 650 seat aluminum modular bleachers at stadium.

Military Magnet HS:

- a) Provide New basketball scoring table at gym.
- b) Provide 500 SF athletic storage building.
- c) Provide 1500 SF weight room expansion.

St. Johns HS:

- a) Provide new wall pads and backboard covers at Gym.
- b) Replace press box windows at stadium.
- c) Install "crow's nest" on press box.
- d) Provide landscaping on home side of stadium.
- e) Resurface tennis courts.
- f) Provide Athletic storage building.

West Ashley HS:

- a) Provide track & field repairs/upgrades.
- b) Provide stadium sound system.
- c) Refurbish stadium press box.
- d) Expand concession 200 SF at stadium.
- e) Provide practice field lighting.
- f) Refurbish & repair bleachers at Gym.
- g) Repaint Gym walls.
- h) Refurbish Gym floor.
- i) Convert Gym scoreboards to wireless.
- j) Replace Gym sound system.
- k) Provide indoor batting cage netting.
- l) Provide curb ramps at field.
- m) Relocate batting cages and install 2,500 SF open roof frame.
- n) Repair/improve drainage at tennis courts.

Burke HS:

- a) Perform an engineering assessment of Stoney Field.
- b) Replace concession stand gate.
- c) Replace doors at gym.
- d) Replace sound system at gym.
- e) Add hallway doors at gym.
- f) Remove dividing wall at weight room.
- g) Provide new scoreboards at gym.
- h) Add security fencing.
- i) Other work at Stoney Field TBD after assessment completion.


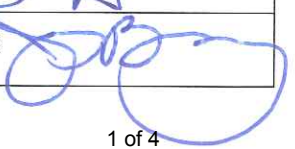
Baptist Hill HS:

- a) Replace track.
- b) Provide additional 100 seats at stadium.
- c) Repair gym roof leaks.

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Operations Committee	
Subject:	FY17 Facility Use Rates	
Name/Department:	Sean Hughes / Operational Planning	
Agenda Item Number:	9.2A	
Background:	As part of the realignment of the Facility Use responsibility and revision of Policy KF, the rates for renting CCSD space must be increased in order to comply with the requirement that facility use to be cost neutral to the District.	
Discussion:	Rental rates of similar districts as well as other organizations renting space in our community were researched and reviewed. The Facility Use Officers and Director of Operational Planning reviewed each component of renting space and equipment to ensure utility, maintenance, custodial and personnel costs are covered within the cost for rentals. The new rate sheet is attached for review.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:	n/a	
Request approval for funds within that budget in the amount of \$:	n/a	Funding Source Facility Use Fees
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:	Cost neutral facility use for outside organizations not covered under separate MOUs.	
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the revised rate schedule for facility use for FY2017 as submitted.		
Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning 	
Supervisor's Approval:	Jeffrey T. Borowy, P.E., Deputy for Capital Programs 	

Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s): 1. FY17 Facility Use Rate Schedule	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No

CCSD Facility Use and Rental Guide

Fees

Cost Recovery Fees

User Group 3 (Governmental and Community Agencies) and User Group 4 (Youth Programs) will pay cost recovery fees to offset the cost of utilities, general maintenance, and upkeep of the facility. * *User Group 1: If a school contracts with or permits an outside entity the use of facilities, and as a result, receives financial remuneration or in kind services, Cost Recovery fees apply.*

Rental Fees: Non-Commercial

User Group 5 (Private Interest and Non-Profit) will pay rental fees. Outlined below are the rental fees that will be charged for the use of areas posted for non-commercial use. *Rates for use of schools that cross over to higher grade levels (example: school has both elementary and middle school grades on campus, K-8) will be calculated based on the highest grade level at the school.*

Rental Fees: Commercial

User Group 6 (Private Interest and Non-governmental) will pay rental fees. Outlined below are the rental fees that will be charged for the use of areas posted for commercial use. *Rates for use of schools that cross over to higher grade levels (example: school has both elementary and middle school grades on campus, K-8) will be calculated based on the highest grade level at the school.*

Equipment Use Fees

User Groups 2 through 6 may incur equipment cost during the use of district property.

Athletic Scoreboard/Gym Clock	\$50/event+technician
A/V Screen	\$25/event
Microphone (corded).....	\$25/event
Microphone (cordless).....	\$30/event
Microphone (Lavaleer).....	\$35/event
Portable Sound System	\$100/event+technician
Multimedia Projectors	\$50/event+technician
Piano	\$45/event
Grand Piano	\$55/event
Piano Tuning	\$200
Risers (per set)	\$135/event
Spotlight.....	\$40/hr
Stage Lights	\$10/hr
Marley Floor	\$500/event

Salary and Benefits

Listed are estimated hourly wage expenses (including benefits) that may be incurred for event staffing. Actual expense will be included on the final event invoice. Overtime rates may apply.

Hourly wage rates, plus benefits and possibly overtime, may be incurred for event staffing. Actual expense will be included on the final invoice. Depending on specific staff required to support an event, rates could range from \$15 to \$40 per hour.

CCSD Facility Use and Rental Guide

Fees Chart (Hourly Rate)

All groups pay Personnel Services

	Groups 3 & 4	Group 5	Group 6
INDOOR FACILITIES	Cost Recovery Fees	Non Commercial	Commercial
Auditoriums			
Seating capacity 299 or less	\$40	\$50	\$60
Seating Capacity 300 - 600	\$50	\$60	\$80
Seating Capacity 601 and greater	\$70	\$90	\$120
Cafeteria or Multipurpose (no kitchen)			
Elementary	\$30	\$40	\$75
Middle	\$40	\$50	\$85
High School	\$60	\$60	\$95
Classrooms (4 classroom minimum)			
Elementary	\$10	\$15	\$25
Middle	\$10	\$15	\$25
High School	\$10	\$15	\$25
Gymnasiums			
Elementary	\$50	\$60	\$135
Middle	\$50	\$60	\$135
High School	\$70	\$90	\$225
Media Center			
Elementary	\$30	\$40	\$60
Middle	\$30	\$40	\$60
High School	\$40	\$50	\$90
Specialty Rooms (band, art, dance, etc)			
All schools (building specific)	\$TBD	\$TBD	\$TBD
OUTDOOR FACILITIES			
Tennis Court	\$25/day	\$25/day	\$45/day
Baseball/ Softball Fields	\$80/day	\$120/day	\$160/day
(With lights add \$80/hr)			
Parking Lots/Commons Areas	\$100/day	\$150/day	\$200/day
Practice Fields (all schools)	\$30/hr	\$40/hr	\$80/hr
Football Stadiums			
Seating capacity 2,000 or less add \$75 per hour for lights	\$50/hr	\$200/hr	\$1,300/hr
Seating Capacity 2,001 to 5,000 Add \$100 per hour for lights	\$75/hr	\$300/hr	\$1,500/hr
Seating Capacity 5,001 and greater Add \$125 per hour for lights	\$100/hr	\$400/hr	\$1,700/hr
Track (Composite)	\$25/hr	\$50/hr	\$75/hr

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Operations Committee
Subject:	Purchase of Property in Constituent District 1
Name/Department:	Sean Hughes / Operational Planning
Agenda Item Number:	9.2B
Background:	<p>On February 17, 2016 CCSD staff received a package from the Constituent District 1 Board containing letters of support and specific properties of interest for the purchase of land in the Awendaw area to support future educational needs in District 1.</p> <p>On March 7, 2016, the Committee of the Whole directed staff to review all properties currently available in the Awendaw area and bring back a recommendation in April.</p> <p>On March 21, 2016, this direction was approved via the consent agenda.</p>
Discussion:	<p>CCSD staff worked with the District's brokers to identify properties for sale or properties that would be coming onto the market shortly and reviewed them for the purpose of making a purchase recommendation.</p> <p>Staff reviewed the following properties, identified by TMS#:</p> <ol style="list-style-type: none"> 1. 681-00-00-028 (184.03 acres) 2. 661-00-00-032 (25.6 acres) 3. 701-00-00-022 (60 acres) 4. 680-00-00-085 (113.2 acres) 5. 614-00-00-124 (15.47 acres) 6. 730-00-00-009 (11.62 acres) 7. 615-00-00-044 (2 acres) 8. 661-00-00-028 (6.13 acres) 9. 700-00-00-062 (8.1 acres) 10. 683-00-00-035 (8.99 acres) <p>Factors included size of the parcel, shape of parcel, likely highland acreage, access to main roads, location in or around Awendaw, zoning, and price per acre.</p> <p>Based on the above factors, property #1, #3, and #4 became properties of interest.</p> <p>Property #1, 681-00-00-028, one of the properties recommended by the District 1 Constituent Board, affords CCSD the most options for school development, is adjacent to Highway 17 North, and of a size/shape that would support future development of a school site with field space.</p>
Goals & Budget:	

This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:	n/a	
Request approval for funds within that budget in the amount of \$:	Estimated price of \$2.25 million	Funding Source
		Debt Issue
Resulting positive impact for students in our District will be:	Site at which to better serve D1 students for the future	
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:	Repaying the debt issue.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the property purchase recommendation and direct staff to enter into negotiations to purchase property identified by TMS# 681-00-00-028.		
Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning 	
Supervisor's Approval:	Jeffrey T. Borowy, P.E., Deputy for Capital Programs 	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s): 1. Parcel Map of 681-00-00-028	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No


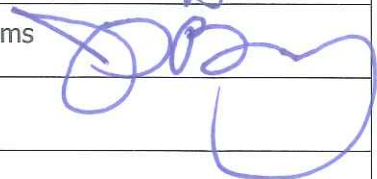
BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Operations Committee	
Subject:	Memorandum of Understanding (MOU) at North Charleston Creative Arts	
Name/Department:	Sean Hughes / Operational Planning	
Agenda Item Number:	9.2C	
Background:	<p>As part of the construction of the new North Charleston Creative Arts Elementary building and the demolition of the former Berry building, a number of real property actions are required to convert the site to its final state. This includes:</p> <ul style="list-style-type: none"> • the City of North Charleston abandoning a portion of Iroquois Street, • CCSD executing a quit claim deed on the abandoned portion, • the City of North Charleston executing the landscape, maintenance, and upkeep of the new "park" area in front of the school, • the City of North Charleston granting CCSD two 20' curb cuts on Inner Loop Alley for Parent Drive; and, • The City of North Charleston granting CCSD two 20' curb cuts on Inner Loop Alley for Bus Drive. 	
Discussion:	CCSD and the City of North Charleston have developed a memorandum of understanding (MOU) outlining the agreement to and commitment to execute these real property actions. It is attached here, with exhibits A, B, and C showing the areas affected for approval.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:	n/a	
Request approval for funds within that budget in the amount of \$:	n/a	<p>Funding Source</p> <p>n/a</p>
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session

It is hereby recommended that the Board of Trustees approve the revised Memorandum of Understanding with the City of North Charleston for the North Charleston Creative Arts Elementary Campus as submitted.

Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning 	
Supervisor's Approval:	Jeffrey T. Borowy, P.E., Deputy for Capital Programs 	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s): 1. Memorandum of Understanding (MOU) 2. MOU Exhibit A 3. MOU Exhibit B 4. MOU Exhibit c	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

STATE OF SOUTH CAROLINA
COUNTY OF CHARLESTON

)
)
)

MEMORANDUM
OF
UNDERSTANDING

WHEREAS, City of North Charleston (hereinafter "City") is the owner of a parcel of land located South of Iroquois Street and identified as a portion of TMS# 471-09-00-138; and

WHEREAS, Charleston County School District (hereinafter "CCSD") is the owner of a parcel of land located North of Iroquois Street and identified as TMS# 471-09-00-003; and

WHEREAS, the City and CCSD are desirous of entering into this agreement to abandon that portion of Iroquois Street that lies between their respective parcels and to set forth landscape maintenance obligations of the parties.

NOW THEREFORE, in consideration of sum of One and 00/100 Dollar (\$1.00), receipt and sufficiency of which is hereby acknowledged, and the terms and conditions set forth herein below, City and CCSD agree as follows:

1. City will take all steps necessary to abandon that portion of Iroquois Street that lies between property of City (TMS# 471-09-00-138) and property of CCSD (TMS# 471-09-00-003), as more fully set forth on the drawing attached hereto as Exhibit "A" and incorporated by reference.
2. Upon completion of the abandonment of that portion of Iroquois Street referenced in Paragraph 1 above and written notice of same to CCSD, CCSD shall relinquish any and all claims to any interest to such abandoned portion of Iroquois Street by delivery to City of a duly executed Quit Claim.
3. City shall landscape, maintain and provide upkeep to the "park" area of CCSD property (TMS# 471-09-00-003) from the existing property line after the abandonment of Iroquois Street to the parking lot in front of the proposed school building once the Creative Arts Elementary School project is completed, as more fully set forth and marked in green on Exhibit "B", attached hereto and incorporated by reference. Such landscaping, maintenance and upkeep by the City shall be in accordance with the standards and regulations required by the City for all of its parks. Any improvements or changes to the park area by the City will be subject to final design being reviewed and approved by the CCSD Operations Department, said approval not to be unreasonably withheld or delayed.
4. City hereby grants to CCSD simultaneously herewith two (2) curb cut accesses, approximately twenty (20') feet wide each, on Inner Loop Alley, a City maintained right-of-way, connecting to Parent Drive directly across from Lackawanna Boulevard in the locations shown on Exhibit "B", attached hereto and incorporated by reference. In addition, City hereby grants to CCSD simultaneously herewith two (2) curb accesses, approximately twenty (20') feet wide each, on Inner Loop Alley, a City maintained right-of-way, connecting to Bus Drive, across from Langley Street and Salter Lane in the locations shown on Exhibit "C" attached hereto and incorporated herein by

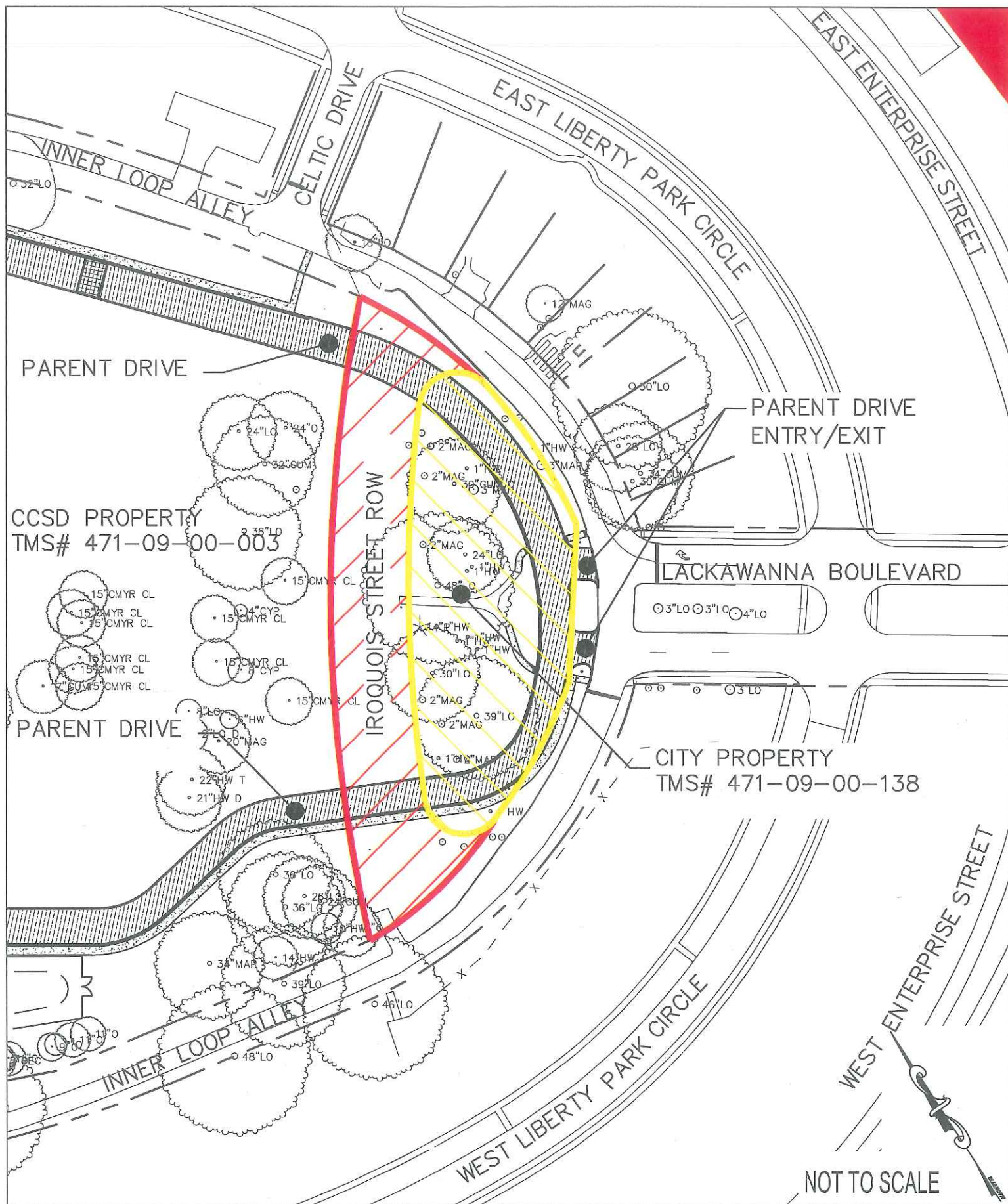
CITY OF NORTH CHARLESTON

By: R. Keith Summey
Its: Mayor

STATE OF SOUTH CAROLINA)
)
COUNTY OF CHARLESTON)

THE foregoing Memorandum of Understanding was acknowledged before me by
City of North Charleston by R. Keith Summey, its Mayor, this _____ day of
_____, 2016.

_____(L.S.)
Notary Public for South Carolina
My Commission Expires: _____



1226 YEAMANS HALL ROAD
 IRADIAN, SC 29410
 843-564-0161
 fax 843-564-0162
www.adcspecialists.com



EXHIBIT A

NORTH CHARLESTON CREATIVE ARTS ELEMENTARY SCHOOL

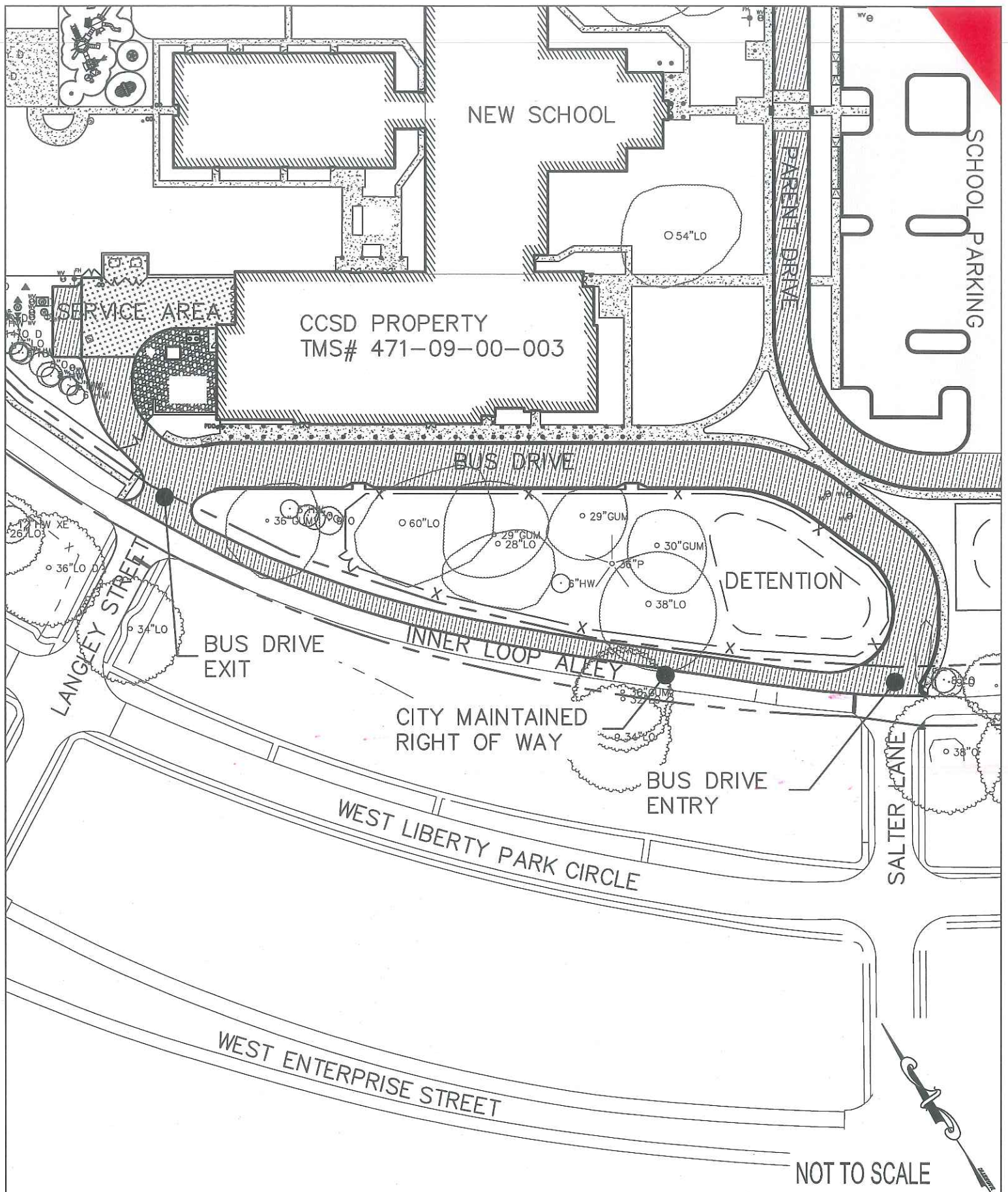
DATE: 12/17/15

NORTH CHARLESTON, SOUTH CAROLINA

REF:

EXH-A

ADC PROJECT #: 12215





<div>1225 YEAMANS HALL ROAD NORFOLK, SC 23410 843-566-0161 Fax: 843-566-0162 ADCENGINEERS.COM</div> <div></div> <div>ENGINEERING SPECIALISTS</div> <div>SITE SERVICES \ BUILDING ENVELOPE \ STRUCTURAL</div>	EXHIBIT C			EXH-C
	NORTH CHARLESTON CREATIVE ARTS ELEMENTARY SCHOOL			
	DATE: 12/17/15	NORTH CHARLESTON, SOUTH CAROLINA	REF:	ADC PROJECT #: 12215
	9.2C			8 of 8

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Operations Committee	
Subject:	Baxter Patrick Property Library Agreement	
Name/Department:	Sean Hughes / Operational Planning	
Agenda Item Number:	9.2D	
Background:	On September 14, 2015 the CCSD Board of Trustees authorized the transfer of the former Baxter Patrick property to Charleston County for the site of a new James Island Library. CCSD and Charleston County have been working on an agreement to transfer the former Baxter Patrick property to Charleston County in exchange for the County constructing a tennis court facility on the adjacent James Island Elementary School campus.	
Discussion:	A proposed agreement has been reached and is offered for board approval. CCSD legal counsel has reviewed the attached document. The document stipulates that CCSD will build the tennis facility and the County will reimburse CCSD to the bid amount plus construction management and inspection fees. Additionally, the County has agreed to pay half the cost of resurfacing the courts at a future date up front, at an estimated \$25,000.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:	n/a	
Request approval for funds within that budget in the amount of \$:	n/a	Funding Source External
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:	The Baxter Patrick property will be transferred for Public Library Use.	
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the land transfer agreement with Charleston County for the Baxter Patrick property.		
Person(s) Responsible for	Sean Hughes, Director of Operational Planning 	

Implementation:		
Supervisor's Approval:	Jeffrey T. Borowy, P.E., Deputy for Capital Programs 	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No
1. Baxter Patrick land transfer agreement		

STATE OF SOUTH CAROLINA)
)
COUNTY OF CHARLESTON)

AGREEMENT OF PURCHASE AND
SALE OF REAL PROPERTY

For and in consideration of the mutual covenants and agreements set forth in this Agreement, **Charleston County School District** (the "District") agrees to sell, and **County of Charleston** (the "County") agrees to buy, upon the terms and conditions hereinafter set forth, the property hereinafter described.

TERMS AND CONDITIONS

1. Property. The property which is the subject of this Agreement is that certain real property consisting of approximately 5.08 acres shown as "Former Baster Patrick Site" on Exhibit "A" attached hereto and incorporated herein by reference with street address of 1858 South Grimball Road, Charleston, SC 29412 and TMS #334-07-00-042, being described as Tract M on that certain plat recorded in Plat Book P, Page 136 in the RMC Office for Charleston County, South Carolina, saving and excepting portions acquired by the South Carolina Department of Transportation for Nathaniel Drive and a portion of Grimball Road ("Property"). The exact size, location, buttings and boundings to be determined by a survey by a South Carolina licensed surveyor obtained at the County's expense. The survey must be approved by the District and in recordable form prior to closing.

2. Consideration. In lieu of cash consideration for the Property, the County agrees, at the County's expense, to construct (i) public tennis courts on property of the District identified as TMS #334-07-00-047 ("District's Property"), (ii) a fence around the cemetery adjacent to the Property in a location to be agreed to by the parties, and (iii) paved access between the District's Property and the Property in accordance with the terms set forth in Paragraph 3 herein ("Exchange Consideration"). In addition, the County agrees to construct, at the County's expense, a public library and paved access on the Property providing access between the tennis courts on the District's Property and the library parking lot on the Property. The District shall, at its expense, maintain the tennis courts and paved access located on District's Property after construction, subject to the County's obligations pursuant to Paragraph 3.D below. The County shall, at its expense, maintain the library, fence around the cemetery and the paved accesses between the tennis courts and the library parking lot.

3. County's Obligations.

a. Permits and Approvals. In addition to obtaining the survey described in Paragraph 1 herein, the County shall be responsible, at the County's expense, of obtaining all zoning and regulatory permits, wetlands delineations, land disturbance authorizations, utilities, permission from the US Army Corps of Engineers and/or South Carolina DHEC/OCRM to fill wetlands, if applicable, and all other matters necessary to construction of a public library on the Property.

b. Design Plans. The County shall, at the County's expense, prepare or have third parties duly licensed in South Carolina prepare the design plans for the library based on County's Program Guide Manual dated _____ and shall submit the same to the District for prior written approval, which approval shall not be unreasonably withheld.

c. Master Plan. The County shall, at the County's expense, prepare or have third parties duly licensed in South Carolina prepare a Master Plan for site development of the Property in coordination with plans for the District's Property, which Master Plan shall be submitted to the District for prior written approval, which approval shall not be unreasonably withheld.

d. Library; Tennis Courts; Paved Access. The County shall, at the County's expense, complete construction of the public library on the Property and two (2) public tennis courts with paved access on the District's Property to the tennis courts from the public road and paved access between the tennis courts and the library parking lot. The construction of the library and paved accesses shall be completed no later than November 30, 2020 or a mutually agreed upon extension in writing signed by both parties. Notwithstanding the foregoing, at the District's sole option, the District shall have the right to construct the tennis courts and paved access to the tennis courts from the public road at any time after conveyance of the Property to the County and shall be entitled to full monetary reimbursement by the County no later than sixty (60) days after receipt by the County of an invoice from either the District or its contractor(s) providing the labor and materials for the construction. The County shall reimburse the District in full for the construction of the tennis courts according to the bid pricing received for the scope of the tennis courts as shown in the drawings attached at Exhibit "A" and incorporated herein by reference.

After construction, the County agrees to and shall, no later than ten (10) years following completion of initial construction, share equally with the District in all resurfacing expenses for the tennis courts, at \$25,000.00. The County agrees to pay the amount up front, at the time of reimbursement for construction costs.

4. Condition of Property. **THE DISTRICT GIVES NO WARRANTY OR GUARANTEE OF ANY KIND, EXPRESSED OR IMPLIED, AS TO THE PHYSICAL CONDITION OF THE PROPERTY OR OF THE CONDITIONS OR EXISTENCE OF IMPROVEMENTS, SERVICES, OR SYSTEMS SERVING THE PROPERTY OR AS TO MERCHANTABILITY OR AS TO THE FITNESS FOR A PARTICULAR PURPOSE OF THE PROPERTY OR IMPROVEMENTS THEREON, AND ANY EXPRESS OR IMPLIED WARRANTY IS HEREBY DISCLAIMED BY SELLER.**

5. Closing. The District shall transfer the Property to the County on or before the 90th day after this Agreement is fully executed by both parties by delivery of a properly executed and acknowledged limited warranty deed and the County shall complete the Exchange Consideration no later November 30, 2020 or a later date mutually agreed upon by both parties in a signed writing. The limited warranty deed shall convey to the County a good, marketable, fee simple and insurable record title to the Property subject only to the following:

- a. Real property taxes and assessments not yet due and payable.
- b. Easements and restrictions of record.
- c. Matters that are disclosed on a current, accurate survey of the Property.
- d. Automatic reverter of title to the District in the event the Property is not used for purposes of a public library.
- e. Rights of third parties for ingress, egress and access to the cemetery located on the District's Property.

Closing of title shall be held at the office of County's closing attorney in Charleston, SC.

6. Closing Costs. The County shall provide or pay for preparation of deed, cost of deed transfer taxes (formerly known as deed stamps), recording of the deed and the survey, if required, title examination, title insurance premiums and the County's attorney's fees. The District shall pay its attorney's fees.

7. Defaults. In the event of a default in the performance of any obligations of the County pursuant to this Agreement prior to conveyance of title to the County, the District (a) shall be released from any further obligations to the County pursuant to this Agreement, and (b) shall be entitled to reimbursement from the County for actual costs incurred including without limitation attorney's fees and costs. In the event of a default in the performance of any obligations of the County

In the event of a default in the performance of any of the obligations of the County pursuant to this Agreement after conveyance of title to the County, the District shall be entitled (a) to a return of the title to the Property free and clear of liens and encumbrances, other than those set forth in Paragraph 4 a-c herein, by limited warranty deed executed by the County; (b) the right of specific enforcement of this Agreement and/or the rights set forth in subparagraph (a) herein, and (c) to pursue any other remedy available at law or in equity or any combination of the foregoing.

In the event of litigation in connection with the breach of this Agreement by either party, the prevailing party shall be entitled to all costs of such legal action and reasonable attorney's fees.

8. Real Estate Commission. Seller and Buyer represent to each other that there are no real estate brokers or agents involved in or due a commission in connection with this transaction.

9. Entire Agreement; Enforcement; and Assignment. The District and the County covenant and agree that this written Agreement expresses the entire agreement between the said

parties, and there is no other agreement, oral or otherwise, varying or modifying the terms hereof. This Agreement shall be binding on and shall inure to the benefit of the parties and their respective successors, assigns, officers and directors and council members. This Agreement shall be construed and enforced in accordance with the laws of the state of South Carolina. This Agreement may be changed only by a written instrument signed by both parties. This Agreement may not be assigned by the County without the District's prior written consent, which consent may be withheld in the District's sole discretion.

10. Multiple Counterparts. This Agreement may be executed in multiple counterparts, each of which shall constitute an original and collectively shall constitute one and the same Agreement. Facsimile or emailed signatures shall be deemed original signatures.

11. Survival of Provisions. The provisions of Paragraph 3 herein shall survive closing of title from the District to the County.

12. Notices. Any notice which may be permitted or required hereunder shall be in writing and shall be deemed to be duly given (a) as of the date and time the same are personally delivered, or (b) one (1) business day after the same are deposited with a nationally recognized overnight carrier with fees paid, or (c) two (2) business days after the same are deposited with the United States Postal Service, postage prepaid, or (d) when transmitted via email, provided a copy is sent the next day by method (b), or (c) and addressed as follows:

As to District: Charleston County School District
3999 Bridge View Drive
N. Charleston, SC 29405
Attn: Jeffrey T. Borowy
Deputy, Capital Programs
Email: jeffrey_borowy@charleston.k12.sc.us

With a copy to: Lynn Lawandales Crooks, LLC
Attorney-at-Law
102 Wappoo Creek Drive, Unit 8
Charleston, SC 29412
Email: lcrooks@crookslaw.net

As to County: County of Charleston
Department of Facilities
4045 Bridge View Drive, Suite B 217
North Charleston, S. C. 29405
Attn: Daniel Chandler, Director
Email: dchandler@charlestoncounty.org

or to such other addresses as either party shall from time to time designate to the other party by notice in writing as herein provided.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this ____ day of _____, 2016.

Signed, sealed and delivered
in the presence of:

CHARLESTON COUNTY SCHOOL DISTRICT

By: Gerrita Postlewait
Its: Superintendent
Date signed: _____

By: Cindy Bohn Coats
Its: Board Chair
Date signed: _____

COUNTY OF CHARLESTON

By: _____
J. Elliott Summey
Its: Chairman of Charleston County Council
Date signed: _____

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Operations Committee
Subject:	Adult Education Relocation
Name/Department:	Sean Hughes / Operational Planning
Agenda Item Number:	9.2E
Background:	<p>Adult Education is currently housed in 12 classrooms at the rear of the Brentwood Middle School Campus, co-located with Meeting Street @ Brentwood. Meeting Street is expanding by a grade plus taking the entering kindergarten class for Burns Elementary School at their campus for FY17. These events make it impossible for Adult Education to remain in their current location for FY17.</p> <p>Additional constraints to this space challenge are the Meeting Street academic calendar that ends in early June and begins in early July and the requirement of a certified testing center in the Adult Education space.</p>
Discussion:	<p>CCSD staff worked with Adult Education to determine the least amount of space they required to operate, which is approximately 8 classrooms or 6000 square feet of teaching space. We also looked at locations within the county that would work for Adult Education and the constituents they serve with their program. Being located in North Charleston and near a public transit line were key factors in location for a potential move.</p> <p>We looked at 5 different scenarios and had CCSD Facilities help attach estimated costs to each scenario.</p> <ol style="list-style-type: none"> 1. Move to the Trailers at Brentwood Middle (approx \$250,000) 2. Move to Garrett Academy (approx \$165,000) 3. Move to North Charleston High School (approx \$120,000) 4. Move to District 4 Office (approx \$520,000) 5. Lease space for 1 year (approx \$120,000-\$140,000) <p>Staff presented these options to the Superintendent's Cabinet on March 22, 2016 and it was recommended to lease space for 1 year. This recommendation was not given lightly with the District's financial situation in mind. The recommendation was based on getting Adult Education operational again as soon as possible, moving out of Brentwood as soon as possible, minimizing the disruption to our schools, and not altering our buildings for a temporary solution for Adult Education. The Cabinet agreed with the recommendation to lease space.</p>
Goals & Budget:	#3 – Increase the number of students who are college, career, and citizenship ready.
This recommendation supports CCSD goal #:	
Overall budget for implementing CCSD goal:	n/a

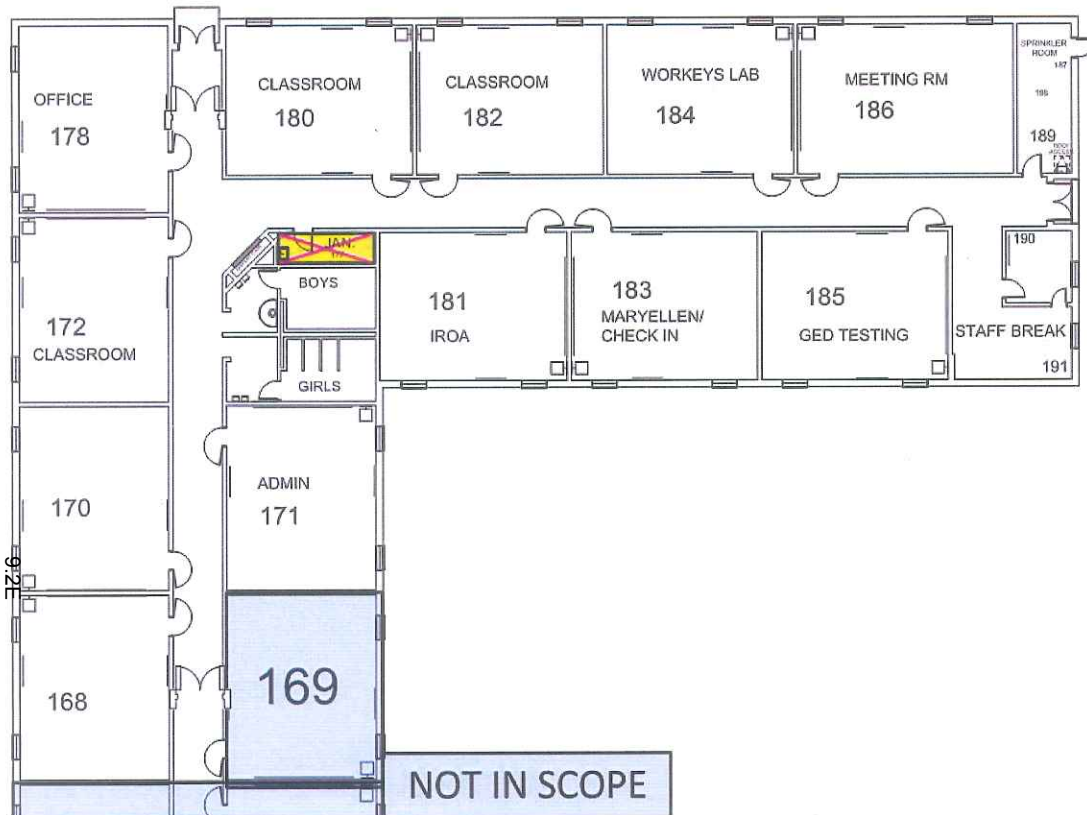
Request approval for funds within that budget in the amount of \$:	Not to exceed \$140,000.00	Funding Source	
		GOF	
Resulting positive impact for students in our District will be:	No disruption to existing schools, temporary home for Adult Education, allows for a good permanent solution to be put in place.		
Potential impact of this decision on other budget areas will be:			
Future Fiscal Impact:	Moving costs to move Adult Education back to a CCSD property after the year lease.		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session	
It is hereby recommended that the Board of Trustees approve staff leasing temporary space for one (1) year for Adult Education not to exceed \$140,000.			
Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning 		
Supervisor's Approval:	Jeffrey T. Borowy, P.E., Director for Capital Programs 		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s): 1. Operational Planning Presentation to the Superintendent's Cabinet on March 22, 2016	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

Adult Education Options

Operational Planning

22 March 2016

Adult Education Space



Current space: 12 classrooms, approximately 8400 sq ft.

Required Space: 8 classrooms, approximately 6000 sq ft.

Background

- Adult Education has classes year round and is funded on student course completions and the certified GED testing center.
- Expanding Meeting Street at Brentwood program
- Board action to enter into an agreement for management of Burn ES
- Adult Education can no longer remain at Brentwood after FY16.

Options

1. Move to trailers at Brentwood
2. Move to Garrett HS
3. Move to North Charleston HS
4. Move to District 4 Offices
5. Lease space

9.2E

6 of 11

Option 1: Move to trailers at Brentwood

Concept

- Re-open existing trailers at Brentwood
- Re-create testing center in double trailer and re-certify the space
- Continue searching for permanent home in FY18

Cost

- Construction cost: \$240,000(8X\$30k)
- Moving Costs: \$10,000
- Total: \$250,000

Benefits

- Provides Adult Ed with essentially the same location in the current neighborhood
- No mixing with regular student population
- No one else is forced to move due to Adult Ed's move
- Can begin work as soon as funding in place

Challenges

- Maintenance swing space
- Not a permanent home for Adult Education
- Meeting Street has requested three (3) trailers for their use
- Renovation costs incurred for a short term occupancy
- Restoring trailers that were planned for demolition

Option 2: Move to Garrett HS

Concept

- Garrett vacates Science wing
- Adult Education moves to Science wing

Cost

- Renovation: \$150,000(10x\$20K)
- Moving: \$15,000

- Total: \$165,000

Benefits

- Adult Education remains in the current neighborhood it is now
- They could remain there after FY17

Challenges

- Several access control and security upgrades necessary
- Renovations challenging in an existing science rooms
- Must move existing students / staff from Science wing, no purpose built science rooms for Garrett students
- Timeline issues
- Lack of Restrooms

Option 3: Move to North Charleston HS

Concept

- Create space in underutilized portion of North Charleston High School for Adult Education

Cost

- Renovation: \$100,000
- Moving: \$20,000

- Total: \$120,000

Benefits

- Makes use of existing space that is currently underutilized
- Adult Education could possibly remain here after FY17

Challenges

- Access control and security issues
- Stand alone entrance needed for Adult Education
- Potential timeline issues

Option 4: Move to District 4 Offices

Concept

- Move all occupants from District 4 office to North Charleston High School
- Renovate D4 into usable space for Adult Education

Cost

- Renovation: \$500,000
- Moving: \$20,000
- Total: \$520,000

Benefits

- Adult Education gets a permanent stand alone space with parking
- Secures future
- Good location for clients they serve
- Easy access for clients

Challenges

- Upheaval of recently moved staff
- Must move existing staff and renovate to make space
- Timeline issues
- No elevator in building

Option 5: Lease Space

Concept

- Lease commercial office space for Adult Education for 1-2 years until a permanent space within a CCSD building can be identified.

Cost

- Lease costs: \$100,000-120,000
- Moving: \$20,000
- Total: \$120,000 - \$140,000

Benefits

- Creates time to identify a long term solution that works for each CCSD stakeholder.
- Could possibly be started as soon as vacant space is identified.



Challenges

- Costs to lease space, Board approval
- Would have to go through building permitting process
- Would have to gain acceptance from Landlord to use our contractors
- Potential timeline issues
- IT and Phone services

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Policy and Personnel Committee	
Subject:	Policy JICI: Weapons In Schools	
Name/Department:	Jennifer Coker, Department of Alternative Programs	
Agenda Item Number:	9 . 4A	
Background:	The Department of Alternative Programs developed committees to review the CCSD Student Code of Conduct. The Code of Conduct Committee reviewed Board Policy, State Regulations, and the CCSD Code of Conduct to ensure that all the documents are aligned and do not require mandatory exclusionary practices unless required by law. Policy JICI: Weapons in School was reviewed by the committee.	
Discussion:	The Code of Conduct Committee recommends minor changes to Policy JICI. The revisions suggested made adjustments to the wording of the policy and expands the list of possible weapons. It is also recommended that the references to "Level of Offense" be eliminated.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #6	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
		N/A
Resulting positive impact for students in our District will be:	Revising the Weapons Policy will create consistency of coding and enforcement across the district.	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the first reading of the proposed revisions of Policy JICI: Weapons in Schools.		
Person(s) Responsible for Implementation:	Jennifer Coker and John Emerson	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input type="checkbox"/> No

WEAPONS IN SCHOOL

Code **JICI** Draft **3/2016**

Sponsor: Jennifer Coker

Purpose: To prohibit weapons in schools.

~~No firearms, knives with a blade length of over two inches, dirks, razors, metal knuckles, slingshots, bludgeons or any other type of weapon, device or object which may be used to inflict bodily harm or death shall be allowed on any school district property or at any school-sponsored event.~~

Objects which may be used to inflict bodily harm or death shall not be allowed on any school district property or at any school sponsored event. These objects include, but are not limited to:

- Firearms
- Knives
- Razors
- Box cutters
- Metal knuckles
- Slingshots
- Bludgeons
- Tasers
- Pepper Spray
- Blackjacks

This prohibition shall apply on school grounds, in school buildings, on buses or at school-related functions. ~~No student may possess any item capable of inflicting injury or harm (hereinafter referred to as a weapon) to persons or property when that item is not used in relation to a normal school activity at a scheduled time for the student. No~~ Vehicles parked on school property may **not** contain firearms, knives, blackjacks or other items which are generally considered to be weapons. **any of the aforementioned items.**

Level of offense

~~It is a felony offense, punishable by a fine of \$1,000 or imprisonment for five years, or both, to carry a weapon as referenced above on school property.~~

~~It is a misdemeanor offense, punishable by a fine of up to \$500 or imprisonment for up to 90 days, to carry a concealed dirk, slingshot, metal knuckles, razor or other deadly weapon.~~

Weapons (firearms)

Note: The following is directed specifically by the Gun-Free Schools Act 20 U.S.C. Sec. 7151.

Any student who brings **or has possessed** a firearm **onto school property, a school bus, a district-related or school related function, or any setting under the jurisdiction of the district** shall be expelled **for one calendar year (12 months).** The term **A** firearm is generally defined **extensively in the U.S. Code, but generally means a weapon as a (gun) or destructive device (explosive, incendiary).** **and will be interpreted in accordance with the State and Federal law.** **Violators will incur school disciplinary action and penalties under the law.**

~~The period of expulsion shall be no less than one calendar year.~~

Charleston County School District

PAGE 2 - JICI - WEAPONS IN SCHOOL

~~Charleston County School District shall refer each student expelled for bringing a firearm to the local county office of the Department of Juvenile Justice.~~

Adopted 1/23/06

Legal references:

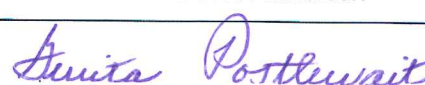
- A. United States Code:
 - 1. 20 U.S.C. 7151 - Gun-Free Schools.
- B. U.S. Supreme Court Cases:
 - 1. New Jersey v. T.L.O., 469 U.S. 325 (1985.)
- C. S.C. Code, 1976, as amended:
 - 1. Section 59-63-235 - Expulsion of student determined to have brought firearm to school.
 - 2. Section 59-19-90(3), (5) - General powers and duties of trustees.
 - 3. Section 59-63-370 - Definition of a weapon.
 - 4. Section 16-23-430 -Carrying weapons on school property

Charleston County School District

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Policy and Personnel Committee		
Subject:	Policy JICH: Drug and Alcohol Use by Students		
Name/Department:	Jennifer Coker, Department of Alternative Programs		
Agenda Item Number:	9.4B		
Background:	The Department of Alternative Programs developed committees to review the CCSD Student Code of Conduct. The Code of Conduct Committee reviewed Board Policy, State Regulations, and the CCSD Code of Conduct to ensure that all the documents are aligned and do not require mandatory exclusionary practices unless required by law. Policy JICH: Drug and Alcohol Use by Students was reviewed by the committee.		
Discussion:	The Code of Conduct Committee recommends changes to Policy JICH. The revisions suggest adding more substances to the description. The committee further recommends adding an option for Drug and Alcohol intervention, at the cost of the parent/guardian, prior to a referral for expulsion if determined appropriate. In the revisions all items will be confiscated and not returned to the student or parent. Finally the committee recommends adding restrictions on clothing and other items that promote drug and alcohol use.		
Goals & Budget:			
This recommendation supports CCSD goal #:	Priority Goal #6		
Overall budget for implementing CCSD goal:	N/A		
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source	
		N/A	
Resulting positive impact for students in our District will be:	Revising the Drug and Alcohol Use by Students will create consistency of coding and enforcement across the district. It also allows for intervention/consequences according to the CCSD Progressive Discipline Plan and an option for intervention prior to recommending expulsion.		
Potential impact of this decision on other budget areas will be:	N/A		
Future Fiscal Impact:	N/A		
Recommendation:	<input checked="" type="checkbox"/> Action		<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session		<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the first reading of the proposed revisions of Policy JICH: Drug and Alcohol Use by Students.			
Person(s) Responsible for Implementation:	Jennifer Coker and John Emerson		
Superintendent's Approval:			

Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input type="checkbox"/> No

DRUG AND ALCOHOL USE BY STUDENTS

Code **JICH** Draft **3/2016**

Sponsor: Jennifer Coker

Purpose: To prohibit student drug and alcohol use.

No student, regardless of age, shall possess, use, manufacture, sell, dispense, purchase, barter, distribute, **intend to purchase, intend to possess, intend to distribute** or be under the influence of ~~alcoholic beverages (beer, ale, liquor, wines or alcoholic beverages of any kind) or~~ controlled substances, counterfeit controlled substances, imitation controlled substances (as defined by state law) or an illegal drug or narcotic, **a chemical inhalant, medication prescribed or not prescribed for the student by a physician, or an unauthorized over-the-counter medication or alcoholic beverages (beer, ale, liquor, wines or alcoholic beverages of any kind)** in the following circumstances.

- ~~on school property (including buildings, grounds, vehicles)~~
- ~~at any school sponsored activity, function or event whether on or off school grounds (including any place where an interscholastic athletic contest is taking place)~~
- ~~during any field trip~~
- ~~during any trip or activity sponsored by the board or under the supervision of the board or its authorized agents~~
- On CCSD property, school grounds, or in school buildings,**
- In personal vehicles on school property,**
- On school buses,**
- In any CCSD vehicle at any time (during or outside of school hours), or**
- At any school or district-sponsored events, including all sporting or other extracurricular events.**

NOTE: All medication must be registered with the school nurse.

The definition of "controlled substance," "counterfeit controlled substance" and "imitation controlled substance" is contained in the South Carolina Code of Laws, as amended, Section 44-53-110.

Possession, distribution or being under the influence of licit or illicit, look alike/imitation drugs, chemicals, alcohol, anabolic steroids, inhalants and any drug not prescribed for the student by a physician or any substance represented as a drug on the school grounds or at school-sponsored events is in violation of this policy.

No student shall aid, abet, assist or conceal the possession, consumption, purchase or distribution of any alcoholic beverage by any other student or students in any of the circumstances listed above.

Charleston County School District

(see next page)

PAGE 2 - JICH - DRUG AND ALCOHOL USE BY STUDENTS

No student shall market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance in any of the circumstances listed above.

Possession of paraphernalia is prohibited. Paraphernalia includes any equipment, product, or materials used to produce, conceal, consume, manufacture, compound, convert, process, prepare, inject, ingest, inhale, or otherwise introduce into the human body drugs, alcohol, controlled substances, or any prohibited item listed above.

No gear, paraphernalia, clothing, etc. that advertised drug use or drug products will be allowed on CCSD property, school or district grounds, or at any school or district sponsored events.

No student shall possess or use a prescription or non-prescription drug unless procedures established in policy JLCD and accompanying administrative regulations have been followed.

Any student who violates this policy is subject to the Charleston County Progressive Discipline Plan. The student's discipline history will be reviewed to determine appropriate intervention/consequences. Items will be confiscated and/or discarded. Items will NOT be returned. ~~shall be suspended and his/her conduct reviewed for a recommendation of expulsion.~~

If the student is referred to a drug and alcohol intervention program, the parent/legal guardian shall be responsible for the cost. If the student is recommended to attend, he or she must complete the program. If the student or parent/legal guardian chooses not to have the student attend a drug and alcohol intervention program, a referral for expulsion will be completed.

~~A district student placement coordinator can recommend the student's attendance in, and completion of, an approved drug intervention program. The parent/legal guardian shall be responsible for the cost, if any, of such program. If the parent/legal guardian chooses to have the student attend such a program, the student may, at the option of the principal and student placement coordinator, remain in school as long as he/she meets all requirements of the program.~~

Adopted 8/23/79; Revised 1/14/80, 4/13/87, 8/8/88, 7/28/97, 1/23/06

PAGE 3 - JICH - DRUG AND ALCOHOL USE BY STUDENTS

Legal references:

(Alcohol)

A. S.C. Constitution:

1. Article XVII, Section 14 - Must be over 21 to possess distilled liquors.

B. S.C. Code of Laws, 1976, as amended:

1. Section 16-17-530 - Students who come to school in an intoxicated condition, or conduct themselves in a disorderly or boisterous manner, could be arrested for a misdemeanor.
2. Section 59-67-150 - Drinking alcoholic liquors on a school bus is prohibited.

(Drugs)

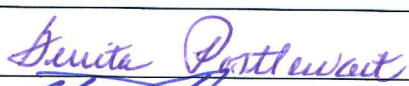
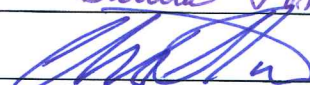
A. S.C. Code, 1976, as amended:

1. Section 44-53-110, et seq. - Lists of illicit drugs.
2. Section 44-53-140 - Student addicted or dependent upon a drug may seek counseling concerning treatment or therapy from a guidance counselor or teacher without fear of legal action.
3. Section 44-53-370 - Unlawful for any person to possess scheduled drug unless obtained by valid prescription.
4. Section 44-53-440 - Person over 18 who distributes a controlled substance to person under 18 shall be guilty of felony and sentenced to no more than 20 years with no suspension or probation.
5. Section 44-49-80 - Establishment of drug abuse treatment program in public schools.

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting

Section:	Policy and Personnel Committee	
Subject:	Policy JICG: Tobacco Free Schools - Students	
Name/Department:	Jennifer Coker, Department of Alternative Programs	
Agenda Item Number:	9-4C	
Background:	The Department of Alternative Programs developed committees to review the CCSD Student Code of Conduct. The Code of Conduct Committee reviewed Board Policy, State Regulations, and the CCSD Code of Conduct to ensure that all the documents are aligned and do not require mandatory exclusionary practices unless required by law. Policy JICG: Tobacco Free Schools-Students was reviewed by the committee.	
Discussion:	The Code of Conduct Committee recommends changes to Policy JICG. The revisions suggested remove the rationale for having tobacco free schools. The committee further recommends adding additional items to the prohibited list to include e-cigarettes, vaporizers, and other paraphernalia. In the revisions all items will be confiscated and not returned to the student or parent. Finally the committee recommends removing the "enforcement requirements" which included in school and out of school suspension.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #6	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
		NA
Resulting positive impact for students in our District will be:	Revising the Tobacco Free Schools Policy will create consistency of coding and enforcement across the district. It also allows for intervention/consequences according to the CCSD Progressive Discipline Plan.	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the first reading of the proposed revisions of Policy JICG: Tobacco Free Schools – Students.		
Person(s) Responsible for Implementation:	Jennifer Coker and John Emerson	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input type="checkbox"/> No

TOBACCO-FREE SCHOOLS - STUDENTS

Code **JICG** Draft **3/2016**

Sponsor: Jennifer Coker

Purpose: ~~To establish the basic structure for a tobacco free Charleston County School District.~~
To prohibit tobacco and tobacco substitute use.

All CCSD schools, programs, and offices, are tobacco-free. This includes any CCSD property.

Student shall NOT be in possession of, use, manufacture, sell, dispense, intend to purchase, intend to possess, intend to use, intend to distribute or distribute any tobacco products or paraphernalia including, but not limited to, cigarettes, cigars, pipes, electronic cigarettes, vaporizers, smokeless tobacco, snuff or liquids used in electronic cigarettes. This restriction applies to all CCSD property, school grounds, school buildings, personal vehicles on school property, buses, CCSD vehicles at anytime (during or outside of school hours), or at any school or district sponsored event.

Students in violation will be assigned intervention/consequences based on the CCSD Progressive Disciplinary Plan. All items will be confiscated and become property of the school, police department, and/or discarded. Items will NOT be returned.

No gear, paraphernalia, clothing, etc. that advertises tobacco use or tobacco products will be allowed on CCSD property, school or district grounds, or at any school or district sponsored events.

~~The board believes that tobacco use and exposure to secondhand smoke (environmental tobacco smoke) are hazardous to the health of human beings, especially children. Therefore, the board affirms that one of the best methods of instruction is one that is provided within a 100 percent tobacco free environment.~~

Goal

~~The goal of this policy is a 100 percent tobacco free, smoke free environment for all students, staff and visitors on all district property, within all district facilities and vehicles and at all district sponsored events by doing the following:~~

- ~~• exhibiting healthy behavior for all students, staff, visitors and the entire community~~
- ~~• utilizing proven and effective science based tobacco use prevention curricula~~
- ~~• providing access to smoking cessation counseling or referral services for all students and staff~~

Procedures

- ~~• Prohibit the use and/or possession by students of all tobacco products or paraphernalia including, but not limited to, cigarettes, cigars, pipes, electronic cigarettes, vaporizers, smokeless tobacco and snuff. This restriction applies to school grounds, in school buildings, in personal vehicles on school property, on buses or in any other Charleston County School District vehicle, during any time under the administrative jurisdiction of the school, whether on or off school grounds.~~
- ~~• Ensure that tobacco use prevention programs, as recommended by South Carolina DHEC, South Carolina Department of Alcohol and Other Drug Abuse Services and the South~~

Charleston County School District

(see next page)

PAGE 2 - JICG - TOBACCO-FREE SCHOOLS - STUDENTS

~~Carolina Department of Education, are an integral part of district substance abuse prevention efforts.~~

- ~~• Provide and/or refer to smoking cessation services for students and staff.~~
- ~~• Ensure that signs designating smoke free facilities are conspicuously displayed. The principal of each school is responsible for the display of these signs.~~
- ~~• Prohibit any advertising by the tobacco industry on school grounds, in school buildings, on buses, and during any school activities.~~

Enforcement

~~The district will enforce this tobacco free policy by determining appropriate disciplinary actions for violations. Actions may be inclusive of the following.~~

Students

- ~~• parent/legal guardian/administrator conferences~~
- ~~• mandatory enrollment in tobacco prevention education~~
- ~~• community service~~
- ~~• in school suspension~~
- ~~• out of school suspension~~
- ~~• suspension from extracurricular activities~~
- ~~• possession of tobacco products by minors under the age of 18 is made unlawful under S.C. Code Section 16-17-500(e)(1)~~

Education and assistance

~~The district will be responsible for utilizing proven and effective science-based tobacco use prevention curricula to educate all students, provide assistance and/or make appropriate smoking cessation referrals.~~

Tobacco industry marketing or sponsorship

~~The district will not accept any contributions or gifts, money or materials from the tobacco industry. The district will not participate in any type of services that are funded by the tobacco industry. In addition, no gear, paraphernalia, clothing, etc., that advertises tobacco use or tobacco products will be allowed on district grounds, or in the possession of students at district sponsored events.~~

Adopted 11/28/05; Revised 1/9/06, 12/14/09, 3/22/10, 3/9/15

Legal references:

A. Federal Law:

1. Pro-Children Act of 2001, 20 U.S.C.A. Sections 7182-7184.

B. S.C. Code, 1976, as amended:

1. Section 16-17-490 - Contributing to the delinquency of a minor.
2. Section 16-17-500 - Youth Access to Tobacco Prevention Act of 2006 (supplying minors with tobacco or alternative nicotine products).
3. Section 44-95-10, *et seq.* - Clean Indoor Air Act of 1990.
4. Section 59-67-150 - Qualifications of bus driver; drinking or smoking on bus.

Charleston County School District

BOARD AGENDA ACTION FORM

April 11, 2016 Committee Meeting

April 25, 2016 Board Meeting


Section:	Audit & Finance Committee	
Subject:	2010-2016 Capital Building Program (Phase III) Sales Tax Budget Reallocation	
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer Jeff Borowy, Deputy for Capital Programs	
Agenda Item Number:	9.5b	
Background:	<p>The Charleston County School District is currently in the 2010-2016 Capital Building Program (Phase III). This Building Program was funded by an approved referendum to establish a one (1) cent sales tax for a term of six years.</p> <p>The master list of projects was approved at the time of the referendum. (The order and sequence was approved following the referendum by the Board of Trustees).</p>	
Discussion:	<p>We have been reporting to the Charleston County School District Board of Trustees project savings in the 2010-2016 Capital Building Program (Phase III). Projects from the approved program have been substantially completed below budget, creating project savings and revenues have been higher than projected.</p> <p>On October 12, 2015, the Board of Trustees approved the Capital Program Phase III excess revenues list (Item 8.1.D) for specific projects. These changes are noted in gray on attachment 2. During the workshop on March 14, 2016, all reallocations noted on attachment 1 and 2 were presented. The only change is that the \$3 million reallocation for Stono Park was placed in contingency. As directed by the Board on March 21, 2016, work at Stono Park was placed on-hold; work to move the school to swing space at the former St. Andrews Middle School will continue.</p>	
Goals & Budget:	District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment	
This recommendation supports CCSD goal #:	#8 – Increase the number of students who are college, career, and citizenship ready	
Overall budget for implementing CCSD goal:	\$332,035,600	
Request approval for funds within that budget in the amount of \$:	\$16,252,553	Funding Source The 2010-2016 Capital Building Program (Phase III) is being funded by the one (1) cent sales tax revenues
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:	N/A	

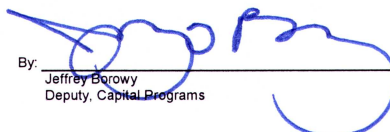
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>It is hereby recommended that the Charleston County School District Board of Trustees receive and approve the reallocation of funds in the amount of \$16,252,553 as shown on the attached Resolution.</p>		
Person(s) Responsible for Implementation:	Jeffrey T. Borowy, P.E., Deputy for Capital Programs	
Superintendent's Approval:	Gerrita Postlewait, Superintendent	
Board Member(s) Approval:		
Attachment(s): 1) Resolution Requesting Reallocation of Funding 2) Budget Reallocation Summary	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**RESOLUTION REQUESTING REALLOCATION OF FUNDING
2010-2016 CAPITAL BUILDING PROGRAM (Phase III) - SALES TAX**

2010-2016 CAPITAL BUILDING PROGRAM (Phase III)- SALES TAX - TOTAL BUDGETS AND ADJUSTMENTS				
PROJECT #	PROJECT	APPROVED BUDGET	PROPOSED BUDGET	VARIANCE
5151	Springfield Elementary School	\$28,800,000.00	\$23,587,896.00	(\$5,212,104.00)
5171	Ingleside Campus Land	\$3,500,000.00	\$150,000.00	(\$3,350,000.00)
5188	Garrett Academy	\$1,600,000.00	\$2,358.33	(\$1,597,641.67)
5153	James Island Charter High School	\$25,000,000.00	\$23,521,269.00	(\$1,478,731.00)
5161	Carolina Park Land	\$3,500,000.00	\$2,357,294.67	(\$1,142,705.33)
5148	Center for Advance Studies at Wando	\$44,700,000.00	\$43,576,900.00	(\$1,123,100.00)
5147	Laing Middle School	\$39,100,000.00	\$38,021,198.00	(\$1,078,802.00)
5132	James Simons Elementary School	\$26,949,000.00	\$26,483,618.00	(\$465,382.00)
5145	Jennie Moore Elementary School	\$34,400,000.00	\$34,075,843.00	(\$324,157.00)
5191	St Andrews Middle School	\$300,000.00	\$30,000.00	(\$270,000.00)
5144	Montessori/Springfield Support Facility	\$10,300,000.00	\$10,116,433.00	(\$183,567.00)
5133	Memminger Elementary School	\$21,596,400.00	\$21,580,155.00	(\$16,245.00)
5130	Buist Academy	\$31,095,000.00	\$31,084,882.00	(\$10,118.00)
5131	Charleston Progressive Elementary School	\$22,751,000.00	\$22,871,000.00	\$120,000.00
5150	Harbor View Elementary School	\$24,800,000.00	\$25,050,000.00	\$250,000.00
5180	District Wide Athletic Improvements	\$4,000,000.00	\$9,142,553.00	\$5,142,553.00
5155	Angel Oak Elementary School	\$9,300,000.00	\$17,040,000.00	\$7,740,000.00
9989	Program Contingency	\$344,200.83	\$3,344,200.83	\$3,000,000.00
	TOTAL	\$332,035,600.83	\$332,035,600.83	\$0.00

Resolved this 11th day of April 2016

By:  3-25-16
Glenn Stiegman
Interim Chief Financial Officer Date

By:  3/24/2016
Jeffrey Borowy
Deputy, Capital Programs Date

2011-2016 Building Program Budget Reallocation Summary					
Wave	Project #	Project	Approved Budget	Proposed Budget	Reallocation
1	5130	Buist Academy	\$ 31,095,000.00	\$ 31,084,882.00	\$ (10,118.00)
1	5131	Charleston Progressive	\$ 22,751,000.00	\$ 22,871,000.00	\$ 120,000.00
1	5132	James Simons	\$ 26,949,000.00	\$ 26,483,618.00	\$ (465,382.00)
1	5133	Memminger ES	\$ 21,596,400.00	\$ 21,580,155.00	\$ (16,245.00)
1	5144	Montessori/Springfield Bldg.	\$ 10,300,000.00	\$ 10,116,433.00	\$ (183,567.00)
2	5148	Center for Advance Studies at Wando	\$ 44,700,000.00	\$ 43,576,900.00	\$ (1,123,100.00)
2	5150	Harbor View ES	\$ 24,800,000.00	\$ 25,050,000.00	\$ 250,000.00
3	5143	Chicora ES	\$ 28,000,000.00	\$ 28,000,000.00	\$ -
3	5145	Jennie Moore ES	\$ 34,400,000.00	\$ 34,075,843.00	\$ (324,157.00)
3	5149	St. Andrews ES Math & Science	\$ 33,100,000.00	\$ 33,100,000.00	\$ -
4	5147	Laing MS	\$ 39,100,000.00	\$ 38,021,198.00	\$ (1,078,802.00)
4	5151	Springfield ES	\$ 28,800,000.00	\$ 23,587,896.00	\$ (5,212,104.00)
4	5153	James Island Charter HS	\$ 25,000,000.00	\$ 23,521,269.00	\$ (1,478,731.00)
4	5158	CCSD EOC Ctr.	\$ 2,500,000.00	\$ 2,500,000.00	\$ -
4	5159	Burke Career & Tech Ctr. (Lowcountry Tech)	\$ 5,000,000.00	\$ 5,000,000.00	\$ -
5	5152	North Charleston Creative Arts ES	\$ 29,300,000.00	\$ 29,300,000.00	\$ -
5	5154	Murray-LaSaine	\$ 10,000,000.00	\$ 10,000,000.00	\$ -
5	5155	Angel Oak ES	\$ 9,300,000.00	\$ 17,040,000.00	\$ 7,740,000.00
6	5186	Dunston ES - Advance Design	\$ 975,000.00	\$ 975,000.00	\$ -
6	5188	Garrett Academy Advanced Design	\$ 1,600,000.00	\$ 2,358.33	\$ (1,597,641.67)
6	5182	Mary Ford ES - Seismic Evaluation	\$ 350,000.00	\$ 350,000.00	\$ -
6	5183	Northwoods MS - Seismic Evaluation	\$ 350,000.00	\$ 350,000.00	\$ -
6	5184	C E Williams MS - Seismic Evaluation	\$ 300,000.00	\$ 300,000.00	\$ -
6	5185	West Ashley MS - Seismic Evaluation	\$ 300,000.00	\$ 300,000.00	\$ -
6	5191	St. Andrews MS - Seismic Evaluation	\$ 300,000.00	\$ 30,000.00	\$ (270,000.00)
7	5161	Carolina Park Land	\$ 3,500,000.00	\$ 2,357,294.67	\$ (1,142,705.33)
7	5156	Pinehurst ES	\$ 15,300,000.00	\$ 15,300,000.00	\$ -
7	5165	Carolina Bay Land	\$ 3,500,000.00	\$ 3,500,000.00	\$ -
7	5171	Ingleside Campus Land	\$ 3,500,000.00	\$ 150,000.00	\$ (3,350,000.00)
7	5178	Stono Park ES	\$ 6,000,000.00	\$ 6,000,000.00	\$ -
7	5180	District Wide Athletic Improvements	\$ 4,000,000.00	\$ 9,142,553.00	\$ 5,142,553.00
7	5173	District 3 Bus Lot	\$ 3,300,000.00	\$ 3,300,000.00	\$ -
7	5174	District 4 Bus Lot	\$ 7,500,000.00	\$ 7,500,000.00	\$ -
9989		Program Contingency	\$ 344,200.83	\$ 3,344,200.83	\$ 3,000,000.00
		TOTAL	\$ 477,810,600.83	\$ 477,810,600.83	\$ -
Board Approved - October 12, 2015, Item #8.1 - D					
	5131	Charleston Progressive			
	5155	Angel Oak ES - Additions			
	5180	District Wide Athletic Improvements			
	5191	St. Andrews MS - Seismic Evaluation			